

GOVERNMENT OF ANDHRA PRADESH
HEALTH MEDICAL & FAMILY WELFARE DEPARTMENT
O/o DISTRICT MEDICAL AND HEALTH OFFICER, SRIKAKULAM DISTRICT

Notification No. 01/DPHFW-IDSP-DSU/DMHO-SKLM/2026, Dated:08.07.2026.

Recruitment for Filling up of various Posts under IDSP-DSU in the Erstwhile

Srikakulam district under the control of DM&HO, Srikakulam

Applications are invited from 09.07.2026 to 18.07.2026

Sub:- M&H Dept – DPHFW-IDSP-DSU - Filling up of Various Category of Posts
Under IDSP-DSU – Issue of Notification – Regarding.

Ref:- 1. G.O.Ms.No.188, HM&FW (D1) dated.15.07.2022.
2. G.O.Rt.No.211, HM&FW (B2) dated.08.05.2021 Read with G.O.Rt.No.7,
HM&FW (B2) dated.06.01.2022.
3. G.O.Ms.No.2, Department for WCDA & SC (Prog.II) dated.19.02.2020.
4. G.O.Ms.No.674, GA (SPF.A) Dept. dated.28.10.1975 read with G.O.P
No.763, GA (SPF.A) Dept. dated.15.11.1975 & G.O.Ms.No.8 GA (SPF.A)
Dept. dated.08.01.2002.
5. G.O.Ms.No.63, GA (Ser-D) Dept, dt: 17.04.2018.
6. G.O.Ms.No.73 GA (Services-D) dept. dt: 04.08.2021.
7. G.O.Ms.No.199, HM&FW (A1) dept. dt: 30.07.2022.
8. G.O.Ms.No.41, WD&CW (Estt) Dept., dated:-01-08-1996.
9. Circular No.03/CHFW/2022, of CHFW, AP, dated.11.02.2022.
10. G.O.Ms.No.104, GA (Ser-A) dept., dated.27.09.2021.
11. Govt-. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014.
12. Circular Memo No.4545/2/CHFW/2022 Dated.01.09.2022 of the CH&FW,
AP, Mangalagiri.
13. Circular Memo No.03/HM&FW/2022 HM&FW Dept Dated. 13.09.2022.
14. Circular Memo No.04/HM&FW/2022-2 Dated.14.09.2022.
15. Circular Memo No.05/HM&FW/2022-1, 2,3 and 4 Dated. 16.09.2022.
16. Circular Memo No.06/HM&FW/2022-2 Dated. 17.09.2022.
17. Circular Memo No.07/HM&FW/2022 Dated. 18.09.2022.
18. Circular Memo No.1860033/HM&FW/2022 Dated. 02.10.2022.
19. Circular Memo No.10/HM&FW/2022 Dated. 14.10.2022.
20. Circular Memo No.1808964/DH&FW/NHM/2022 Dated. 13.11.2022.
21. Rc. No. 8052/Recruitment/ SSU/IDSP/2023 of DPH&FW., AP,
Vijayawada, Dated: 28-04-2026.
22. Cir. memo No. 2085220/CHFW/NHM/SPMU/2023 of CHFW, AP,
Mangalagiri, Dated: 17-01-2025.
23. Note orders of the District collector, Srikakulam district Dt. .07.2026.

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1. Applications are invited from eligible candidates for recruitment to various posts in health institutions of Erstwhile Srikakulam district under DPHFW-IDSP-DSU under the control of DM&HO, Srikakulam on Contract/Out sourcing basis.
 - a. Proforma of application will be available on the portal (<https://Srikakulam.district.ap.gov.in>) from 10:00 AM on **09.07.2026** to 05:30 PM on **18.07.2026**.
 - b. Filled in applications shall be submitted at the O/o. DM&HO, Srikakulam district . Candidates are advised to apply as soon as possible without waiting till last date to avoid last hour rush. They are further advised to obtain dated acknowledgement from the receiving authority, in proof of their submission of application.
 - c. District Jurisdiction for this recruitment is **erstwhile district** only and the vacancies at health facilities in these district boundaries shall be considered to be filled. Hence candidates shall apply to the respective erstwhile districts only.
 - d. Counselling will be conducted to the available vacancies as on the date of counselling.

- e. The Merit List of this notification is valid for one year for the purpose of filling up of Notified posts.
- f. The Merit List of this notification is valid till 08th, July **2027**, for the purpose of filling up of said posts.

1. An acknowledgment will be issued by the Office of DMHO on receipt of applications with check-slip of enclosures to the applicants. (The applicants are directed to submit the 02 Copies of Check list along with application).

2. RESERVATIONS :

- i. Reservations are applicable as per Rule 22 of AP State and Subordinate Services Rules and instructions issued from time to time including BC, SC and ST reservations & as per G.O.Ms.No.77 General Administrative Department (Services-D), Dt. 02.08.2023.
- ii. Reservations to woman will be as per General Rule 22-A (G.O.Ms.No.41, WD&CW (Estt) Dept., dated:-01-08-1996, G.O.Ms.No.63, GA (Ser-D) Dept, dt: 17.04.2018 & instructions issued from time to time.
- iii. Presidential order is applicable as per GO Ms No 674; GA (SPF.A) Dept, dated:28.10.1975, GO P No.763 GA.(SPF.A) Dept dated 15.11.1975 read with G.O.Ms.No.8 GA (SPF.A) Dept. dated.08.01.2002.
- iv. Reservations to Differently abled persons is applicable as per G.O.Ms.No.2 Department for WCDA & SC (Prog.II) dt 19.02.2020.
- v. Reservations for Economically Weaker Sections will be as per G.O.Ms.No.73 GA (Services-D) dept. dt: 04.08.2021.
- vi. Reservations for ex-servicemen are applicable as per rules in force.

3. Educational (Academic, Professional, Technical) qualifications, nature of appointment to various posts:

DATA MANAGER:- The candidate should possess the Post Graduation Qualification prescribed in computer science with minimum 01 year of experience, or BE in IT/Electronic, Preference will be given to those who have worked in health or social sector.

LAB-ASSISTANT/ATTENDANT: - The Candidate should complete the Lab Attendant training or Intermediate with Lab Assistant Vocational Course.

If the applicant possesses an equivalent qualification to prescribed qualification in this notification, applicant shall enclose a copy of the Government orders to that effect to the application, failing which their application will be rejected.

DATA ENTRY OPERATORS: -Graduate with at least 1 year diploma in computer applications

4. AGE:

Age limit is below 40 years. Age will be reckoned as on **01.06.2026** as per G.O.Ms.No.109 GA (Ser-A) dept., dated.10.10.2023 with relaxations as applicable. Relaxations will be as follows:-

- a. For SC, ST, BC and EWS candidates: 05 (Five) years.
- b. For Ex-service Men: 03 (Three) years in addition to the length of service in armed forces.

- c. For differently abled persons: 10 (Ten) years.
- d. Maximum age limit is 52 years with all relaxations put together.

5. **FEE:**

Applicant must enclose a demand draft towards application processing fee in favour of **District Medical & Health Officer, Srikakulam district** (if candidate is eligible for more than one post is required to enclose demand draft for each post and apply for each post separately) as given below;.

- a) For OC,B.C candidates = Rs. 500/-
- b) SC and ST Candidates = Rs.350/-
- c) For Physically Challenged candidates = Fee Exempted.**

➤ **6. METHOD OF SELECTION:**

Total Marks: 100

- a. 75% will be allocated for aggregate of marks obtained in all the years in qualifying examination or any other equivalent qualification.
- b. Up to 10 marks @ 1.0 mark per completed year after acquiring requisite Qualification as mentioned in the pass certificate. Weightage will be reckoned up date of notification as per Govt. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt. 10.07.2014.
- c. In respect of CGPA Marks holders Marks is calculated as $CGPA \times 9.5$ (Multiplying Factor) $\times 75\%$
- d. In respect of CGPA Marks holders of Intermediate vocational group of Lab Assistant Candidates As per the Circular Memo No.01/HM&FW/2022 Dated. 06.09.2022 the Calculation for CGPA Points : $CGPA - 0.75 \times 10 \times 75\%$ is adopted.
- e. Weightage up to 15% will be given to the candidates working on Contract/Outsourcing/Honorarium basis including COVID-19 service when a candidate rendered service in a particular cadre in any Government department/PSU/Local Body(Cir Memo No.07/HM&FW/2022 Dated.17.09.2022) in as shown below subject to their Satisfactory service certified by the competent authority, as per GO Ms No. 211, HM& FW (B2) Dept., Dt: 08.05.2021, G.O. Rt No.573 HM&FW (B2) dept. Dt.01.11.2021 and G.O.Rt No.07 HM&FW (B2) dept. Dt.06.01.2022. Govt.Memo.no. 3740784/B2/2020 of HM&FW (B2) Dept., dt.14.02.2022, Circular No.03/CHFW/2022, of CHFW, AP, dated.11.02.2022. If any individual work less than 6 months for Covid, the weightage shall be 0.8 marks per completed month will be awarded.
- f. Weightage to contract employment based on working area:
 - (i) @ 2.5 marks per six months in Tribal Area
 - (ii) @ 2.0 marks per six months in Rural Area
 - (iii) @ 1.0 marks per six months in urban areas
 - (iv) No weightage will be given for the services less than six months for **Non-COVID** service.
- g. The COVID-19 weightage shall be applicable only to the persons **who have appointed and rendered their services exclusively for COVID-19** on Contract/Outsourcing/ Honorarium basis and are appointed by the District Collector based on orders issued by Government from time to

time and certified by the controlling officers (DMHO/DCHS/ Principal of GMC / Superintendent of GGH) to that effect.

(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)

- h. The candidates claiming service weightage shall submit original contract/Outsourcing/ Honorarium service certificate in the enclosed proforma issued by competent authority **along with copy of appointment orders**. Applications without the service certificates as prescribed above will not be considered for service weightage.

(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)

- i. Contract service will be reckoned up to the date of notification as per Govt. Memo no. 4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014.
- j. In respect of Data Manager post, the computer skill test will be conducted by the District NIC Authorities for 10 Marks to all the candidates applied for the post of Data Manager. **If any candidate not attended the skill test will be treated as not eligible .**

7. Tenure of appointment and important conditions:

- The tenure for the contract/outsourcing posts is initially one year from the date of joining in the post and may be extended for further period as per the instructions issued by the Government from time to time. The District Selection Committee reserves all the rights to terminate the contract / outsourcing services of any candidate / candidates at any time with one month notice or as per directions of the Government from time to time.
- The staff appointed to work at respective notified places shall work atleast for 06 month period at notified place. they has to submit 02 months prior notice for resignation /discontinuation of service . if prior notice is not given , the individual service period will not be calculated for future recruitments and it will be considered as a case of removal from service.

8. Self attested copies of the certificates to be enclosed to the filled in application:

- a. SSC or its equivalent (for date of birth).
- b. Pass certificates of qualifications prescribed for the posts concerned.
- c. Proof of appearance for the qualifying examination where ever applicable.
- d. Marks memos of all years of qualifying examination or its equivalent. In the absence of marks memos, marks will be calculated as per rules in force.
- e. Valid certificate of registration in A.P.Para Medical Board/ Allied Health Care sciences / any other council constituted under the relevant rules for specific courses where ever applicable.
- f. Study Certificates from class **IV to X** from the school where the candidate studied. In case of private study local candidature certificate for that particular 7 years period preceding to the year of passing X class from competent authority in Form Appendix I certificate of residence prescribed vide Sub clause (ii) of

clause (a) of Para 7 of the Presidential Order (proforma is herewith enclosed). Candidates migrated from Telangana shall submit certificate of Local candidature as per GO No 132 & 133 dt: 13.06.2017. In the absence of the suitable certificate, the candidate will be considered as non local and further action will be as per rules in force.

- g. Copy of valid caste certificate. In case of non submission of valid caste certificate, the candidate will be considered as OC.
- h. Latest EWS (Economically weaker sections) certificate issued by the competent authority in case of the EWS categories.
- i. Certificate of disability issued in SADAREM.
- j. Service certificate from the controlling officer concerned (DM&HO/DCHS/ Principals of GMCs / Superintendent of GGH / Any competent authority who appointed the applicant) for claiming weightage for Contract/outsourcing/honorary service, in the absence of which the candidate will not be given service weightage (proforma is herewith enclosed).
- k. Any other certificates as relevant and applicable.

Note: Candidates must submit clear, visible documents (a to k of para.9), failing which application will be summarily rejected. Applications without the above documents will be summarily rejected.

9. IMPORTANT INFORMATION TO CANDIDATES:

- a. if selected, he/she should stay at the bonified Head Quarters compulsorily.
- b. If selected and appointed he/she should abide by the Government rules in force regularly from time to time.
- c. Candidates are advised to follow official website of the District from time to time for further information.

10. DEBARMENT:

- a. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all aspects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitment.
- b. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or such action as to violate or likely to violate the fair practices followed and ensured by the department will be sufficient for rendering such questionable means ground for debarment.

11. DEPARTMENT'S DECISION TO BE FINAL:

- a. The decision of the department regarding acceptance or rejection of the candidature, conduct of counselling and at all consequent stages culminating in the selection or otherwise of any candidates shall be

final in all respects and binding on all concerned under the powers vested with. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

- b. All interested and eligible candidates shall apply after satisfying themselves that they are eligible as per the terms and conditions of this recruitment notification. Any application sent through any mode other than the prescribed offline mode (physical application) will not be entertained under any circumstances. Submission of application form by the candidate is authentication that he / she has read the notification and shall abide by the terms and conditions laid down there under.

12. The list of Notified vacancies, salary and Education Qualification Details is herewith appended.

**Sd/-Swapnil Dinkar Pundkar IAS
Collector and Chairman
District, Selection Committee
SRIKAKULAM DISTRICT**

GOVERNMENT OF ANDHRA PRADESH

HM&FW Department

Notification No. 01/DPHFW-IDSP-DSU/DM&HO-SKLM/2026, Dated: /07/2026.

Recruitment for Filling up of various Posts under DPHFW-IDSP-DSU in the Erstwhile Srikakulam

district under the control ofDM&HO, Srikakulam

Application for the Post of : Application No.(to be filled by the office)	Affix Pass port size latest colour photograph
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1	Name of the Candidate	
2	Gender	
3	Fathers Name	
4	Date of Birth(DD-MM-YYYY)	
5	Social Status (OC/OC-EWS/SC-A,B,C,D /ST/ BC-A,B,C,D,E)	
6	Whether claiming for service weightage for Contract / Outsourcing service (enclose contract / outsourcing service certificate) –(Yes/No)	
7	Whether Physically Handicapped (VH/HH/OH) (SADAREM Certificate to been closed) –(Yes/No) with details	
8	Whether claiming EWS reservation (Latest EWS certificate enclosed)	
9	Whether Ex-Servicemen (enclose Service Certificate) –(Yes/No)	
10	Sports certificates enclosed–(Yes/No)	
11	Mobile number of the applicant and E mail. ID	
12	DD particulars	DD.No. Date: Amount:
13	<u>Address for communication:</u>	

Marks obtained in the requisite Academic /Professional / Technical qualification

Qualification	Maximum Marks	Marks obtained	Year of passing (Month & Year)	Percentage of Marks	Whether registered in respective council (Yes/No)

Details of Contract/Outsourcing/Honorarium service as on date of notification:

Sl. No	Name of the Institution	Contract / Out-sourcing	Urban /Rural / Tribal(or) Covid-19	Period of service		Total period (Years–Months–Days)	Service Weightage Marks
				From	To		

Details of School studies from **4thClass to 10thClass** (for local Status):

Sl. No	Class	Year of passing	Name of the School	Place & District
1	IV			
2	V			
3	VI			
4	VII			
5	VIII			
6	IX			
7	X			

Local/Non Local:_____

DECLARATION

I, Smt/Kum/Sri.....D/o or S/o or W/o.....do hereby declare that, above particulars furnished by me are true to the best of my knowledge. I agree that in the event of any of the details furnished above being found to be incorrect or false at a later date, my candidature will be forfeited summarily.

Signature of the
applicant

APPENDIX-I

CERTIFICATE OF RESIDENCE

(Vide Sub-Clause (ii) of Clause (a) para7 of the Presidential order) It is hereby certified,

(a) That Sri/Srimathi/Kumari_____
 S/o.W/o,D/o_____appeared for the first time for the matriculation (S.SC) Examination in (month)_year;

(b) That he/she has not studied in any educational institution during the whole or a part of the 4 consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) That in the 4 years immediately preceding the commencement of the aforesaid examination, he/she resided in the following place/places namely,

	Village	Taluk	District	Period
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Station: OFFICE SEAL

Date:

Officer of Revenue Department not
Below the rank of Tahsildhar or
Deputy Tahsildhar in independent
Charge Of a Sub Taluk

Date:

*Strike off 'whole' 'a part', as the case may be.



GOVERNMENT OF ANDHRA PRADESH
Contract/Outsourcing/Honorarium Service Certificate
(Certificate to be issued by the Controlling Officer concerned
(DM&HO/DCHS/Principals of GMC/ Superintendents of GGH/ or
any Other Appointing Authority)

This is to certify that, S/o, D/o has been working / worked as (name of the post)in PHC / CHC / AH / DH / GGH / or any other AP State Institution aton Contract / Out-Sourcing / Honorarium basis with concurrence of finance department, Government of AP. Details of his / her Contract / Out-Sourcing service as on the date of notification are as follows:

Name of the institution	Urban/ Rural/Tribal (or) Covid-19	Period		Duration	Reasons for break in service (if any)	Charges /allegations /adverse remarks if any
		From	To			

I hereby declare that:

1. His /her services ason Contract/Out-sourcing honorary basis during the above said period are satisfactory.
3. He/she does not have any adverse remarks from his superiors during the period of Contract/Out-sourcing/Honorarium service.
4. He/she is eligible for Contract / Outsourcing Service Weightage as per the rules published in the notification.

Signature& Seal of the Controlling Officer
(DMHO/DCHS/any other competent
District Authority who appointed the
applicant)

Imp. Note: The self attested copy of appointment order must be en-closed along with this service certificate, otherwise weightage for Contract/ Outsourcing/honorary service will not be considered for final merit.

CHECK LIST - ACKNOWLEDGEMENT

(The Check list should be submitted in 02 (TWO) Copies one copy will be returned to the applicant as a Acknowledgement)

Name of the Candidate	
Application No (will be allotted at the time of submission of Application)	
Post Applied for	
Demand Draft Number, Dt	
Mobile Number & Address.	

The Candidate should enclose self attested documents/Certificates in the following order:

Sl No	Name of the Document	Enclosed (YES/NO)
1.	Filled prescribed application form	
2.	S.S.C or its Equivalent for date of birth	
3.	Proof of appearance for the qualifying examination wherever applicable	
4.	Qualifying Examination Pass Certificates	
5.	Marks memos of all years of (qualifying examination) or its equivalents	
6	Valid Certificate of Registration in AP Paramedical Board/Allied Health Care Sciences/Any other council constituted under the relevant rules for specific courses wherever applicable	
7.	Clinical training Certificate if applicable.	
8.	Copy of valid Latest caste certificate	
9.	Latest EWS certificate issued by the Tahsildar concerned	
10.	Study certificate for the years from IV class to X Class. In case of Private study candidates, the residence certificate issued by the Tahsildar concerned for 04 to 07 years prior to SSC and its equivalent.	
10.	The service certificate should be submitted in the prescribed proforma along with relevant Appointment order .	
11.	Certificate of disability issued in SADAREM	
12.	Aadhar Card /Any other certificates as relevant and applicable	
13.	Sports Certificates if any .	

Signature of the candidate

Acknowledgement
(for Office use only)

Application is received from the applicant along with the above mentioned documents/enclosures on ____06.2026.

Office Seal & Signature of the
employee who received the
Application