

**Office of Resident Commissioner,
Government of Maharashtra,
Maharashtra Sadan, Copernicus Marg,
New Delhi - 110001.**

WALK-IN-INTERVIEW

Walk-In-Interview for the individuals for appointment as a Consultant on contract basis in the Office of Resident Commissioner, Government of Maharashtra, Maharashtra Sadan, Copernicus Marg, New Delhi-110001.

Eligibility Criteria:

1. Retired officers of State Govt. of Maharashtra well acquainted with the functioning of State Government and have worked as Deputy Secretary / Under Secretary /Section Officer Level or equivalent with minimum experience of three years or above in the field of Guest House Management, Vehicle Management, House Keeping and Canteen Supervision and overall supervision shall be given preference. Experience in specific domain upto 15 years will be given preference.
2. The retired officer should be mentally and physically fit and also he should have necessary capability for proposed services.
3. No departmental enquiry is pending against the candidate and shouldn't have been punished in any Departmental Enquiry.

Age limit:

Candidate should not be more than 64 years of age as on 01.06.2026.

Communication and Drafting Skill:

Candidate should have good communication and interpersonal skill in Marathi language. Computer skill is compulsory Knowledge of English, Hindi would be asset.

Terms of Reference (TOR)

Type of Appointment:

The appointment would be purely on contract basis.

Contract period:

The initial contract period would be one year (11 month) and further extendable as per requirement. An agreement shall be executed for the contract. The services are purely on contractual basis for the aforesaid period. However, the services can be terminated at any time if the performance is found unsatisfactory in any manners.

Terms of Payment:

As per G.R. CBE 1525/P.C.37/ADMN(D.13), dated 10.06.2025 and Misc.-2715/C.R.100/13 dated 17.12.2016 of Government of Maharashtra. No other allowances are admissible.

Tax Deduction at Source (TDS):

The income Tax or any other tax liable to deducted as per the prevailing rules will be deducted at source before effecting the payment, for which the Department will issue TDS certificate. Service Tax is applicable shall be payable extra at the prevalent rates.



Instructions

1. Appointments form should be properly filled as per attachment below; incomplete applications are likely to be rejected.
2. Recent passport size photograph (self attested) should be properly affixed at the place provided in the application form, and 2 extra photographs should be retained with the candidates for further process.
3. The candidate is required to submit a copy of orders of retirement from regular service.
4. The candidate should confirm that he / she fulfils all conditions as mentioned in the notification. If it is noticed that the candidate does not fulfill any of the condition, the candidature will be cancelled at any stage of appointment.
5. The postal address for correspondence should be complete.
6. Age limit up to 64 years as on 01.06.2026.
7. The selected candidates will be appointed on purely temporary basis for the period of one year (11 month) and further extendable as per requirement and will draw fix emoluments as in Terms of payment and will not be admissible for any other allowance.
8. No Travelling Allowance will be paid to the candidates.
9. Candidates should bring a set of self-attested with recognized photo ID, etc. for submission along with original documents for verification at time of interview, otherwise the candidate will not be allowed for interview.
10. The candidate punished by any court of law in the past for any criminal act shall be disqualified for appointment. The candidate is required to furnish the information regarding any pending police case or court case
11. If the candidate submits any false information or documents at any stage of appointment or after appointment, his candidature or appointment will be cancelled without any notice.
12. The Resident Commissioner is not responsible to provide residence to the selected candidates.
13. The selected candidates are required to execute an agreement on Rs 100/- bond paper.
14. The Office of Resident Commissioner shall be at liberty to terminate this agreement without assigning any reason before completion of the tenure of agreement without giving prior notice in writing
15. The selected candidates will be required to accept the appointment within 07 days; otherwise his name will be cancelled from the selection list without any notice as considering that he/she is not interested for the particular appointment.
16. Candidates should report at 12.00 noon with filled forms with other documents experience etc. in original and a set of self-attested copies at the interview venue.
17. The Resident Commissioner has a right to cancel this advertisement and not to proceed in the matter at any stage, to accept or reject any or all applications, without giving any explanation, whatsoever.

Sign/-

Assistant Resident Commissioner (Admin.)
Maharashtra Sadan

Place: New Delhi

Particulars	Date & Time
Date & Time of Publication	21-06-2026
Last Date of Submission	05.07.2026
Date of Interview	09-07-2026 (12:00 noon.)
Date of Result	10-07-2026
Date of Joining	13-07-2026



BIO-DATA

1	Name	:			
2	Date of Birth	:			
3	Department	:			
4	Contact No.		(Office)	(Resident)	(Mobile No.)
5	Education Qualification	:			
6	Post Experience	:			
Sr. No.	Duration	Post/Office	Place	Work Experience	
8	Vigilance Clearance	:	Yes / No		
9	Whether on deputation in post, if yes nature and period of duties	:			

10. I, certify that information furnished hereby is correct and self explanatory.

Signature of the candidate

Date:

(Employer with seal)

Head of Department
Countersigned

