

Maha Mumbai Metro Operation Corporation Limited

(A Government of Maharashtra PSU)

4th Floor, NaMTTRI Building, Adjoining New MMRDA Building,
Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051.

Website: : <https://mmrda.maharashtra.gov.in>, www.mmmocl.co.in

The Applications are invited for filling the following posts on permanent basis.

| Sr. No. | Name of the post | No. of Post |
|---------|------------------|-------------|
| 1. | OSD (HR) | 01 |

For the detailed advertisement, Eligibility, Qualifications and Experience, Remuneration, and other instructions for filling the above job category, please visit MMMOCL website :

www.mmmocl.co.in (Careers Department) OR MMRDA website:

<https://mmrda.maharashtra.gov.in> (Divisions -> Administration -> Recruitment).

The last date for receipt of application is 14th July 2026.

Sd/-

(KANHURAJ BAGATE, IAS)

MANAGING DIRECTOR

MMMOCL

Date: 15th June 2026

1. OSD (HR)

Number of Posts: One (On contract basis)

Maximum Age Limit: 61 years (As on 01st May 2026)

Qualification Criteria - Officer on Special Duty (OSD) - HR will be a retired Deputy Secretary / Under Secretary level Officer from Mantralay Cadre or Retired Officer from GoM PSU, will appointed on a temporary/contractual basis as per Government Resolution issued by General Administration Department vide No. CBE 1525 / Pra. Kra. 37 / Astha-13, dated 10 June 2025 with special assignments.

Monthly Remuneration - As per Annexure 'A' of Government Resolution issued by General Administration Department vide No. CBE 1525 / Pra. Kra. 37 / Astha-13, dated 10 June 2025.

Duration of Appointment - 1 Year

Responsibilities -

- Revision in Recruitment Rules.
- To Create Promotion Channels and Review Promotion Policy.
- To Set up Disciplinary Action Cell.
- Preparation of Reservation Rosters etc.
- Any other responsibility assigned by Director (Finance)

Selection Process: The selection methodology will comprise only of Personal Interview. The selection process would judge different facets of knowledge, skill, experience, expertise, aptitude and physical fitness. The candidates will be shortlisted for interview, based on their eligibility / experience in the relevant field.

Note:

(a) No Disciplinary action shall be pending and contemplated or punishment order if any against retired Government officers who wish to apply the above post. A self-declaration to this effect will be submitted by the applicant along with his application.

(b) The candidates found suitable, for the post after the screening process, will be empanelled. The empanelled candidates will be

inducted, as per requirement on merit basis.

Reimbursement: No reimbursement, on account of travel shall be made to the candidates appearing for the interview.

How to Apply: Eligible and willing candidates for the aforesaid post may apply as per the application format at Annexure-I. The candidate must enclose all relevant proof/ documents in support of qualifications, experience & pay scale/ gross salary.

The interested persons can send their application only through email on:
recruitment.osdhr@mmmoicl.co.in

Last date for the receipt of the application: 14th July 2026.



महा मुंबई मेट्रो
Maha Mumbai
Metro

MMMOCL APPLICATION FORM

To,

The Managing Director,

Maha Mumbai Metro (M3)
Operation Corporation Ltd. 4th
Floor, NaMTTRI Building, Adjoining
New MMRDA Building, Bandra-
Kurla Complex, Bandra (E),

Mumbai - 400 051. Maharashtra.

Please affix
passport size
photograph
and sign across

TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE ONLY

| Sr. No. | Name of the Post | | | |
|------------|--|---------------|----------------|---------|
| | | First Name | Middle Name | Surname |
| 1. | Name of the Candidate | | | |
| 2. | Date of Birth (DD/MM/YYYY) | | | |
| 3. | Age (As on 01 st May 2026) | Year`s | Months | Day`s |
| | | | | |
| 4. | Nationality | | | |
| 5. | Gender (Male/Female) | | | |
| 6. | Date of Retirement | | | |
| 7. | Mobile Number | | | |

| | | |
|------------|---|--|
| 8. | Alternate Mobile Number | |
| 9. | Email ID | |
| 10. | Correspondence Address | |
| 11. | Permanent Address | |
| 12. | Educational Qualification | |
| 13. | Name and address of Office (at the time of Retirement) | |
| 14. | Name of the Post (at the time of Retirement) | |

| | | |
|-----|--|---------------|
| 15. | Final Pay (at the time of Retirement) | |
| 16. | Amount of Pension currently Paid | |
| 17. | Period of total Service and Details of Work Performed during Service | |
| 18. | Do you have relevant experience of minimum 03 years of above- mentioned work as mentioned in the advertisement in Responsibilities Section? (Provide Details) | Yes/No |
| 19. | Details of any Departmental Enquiry is done during the tenure of Service. (Attach) | Yes/No |
| 20. | NOC for No Departmental Enquiry is Pending (Attach) | Yes/No |

| | | |
|-----|-------------------------------------|--------|
| 21. | Fitness Certificate (Attach) | Yes/No |
| 22. | PPO Order (Attach) | Yes/No |
| 23. | Knowledge of Computer | Yes/No |

DECLARATION:

I hereby declare that all the statements made by me in this application form are true and correct to the best of my knowledge and belief that nothing has been concealed or suppressed. I have enclosed necessary documents/certificates to this effect. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter. I shall be disqualified for the post applied for and I shall be liable for any penal action.

I have read the advertisement and the relevant GRs mentioned hereinabove and made aware myself about all the terms & conditions stipulated therein and affirm to abide by them. I affirm I fulfill the requisite criteria that that no any Departmental Enquiry is live/pending/proposed against me as on today. I further affirm that there are No Dues, No Legal Proceedings of any nature are pending against me as of date.

Date:

Place:

| |
|---|
| Signature of candidate with name & date |
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