

महाराष्ट्र राज्य एड्स नियंत्रण संस्था मुंबई, अंतर्गत  
जिल्हा एड्स प्रतिबंध व नियंत्रण विभाग, जिल्हा सामान्य रुग्णालय,  
रायगड-अलिबाग.

ई-मेल – [dporaigad@mahasacs.org](mailto:dporaigad@mahasacs.org)

No. Admin/Contract/Recruit./ /2026

Date: 01/07/2026

Civil Hospital Raigad-Alibag

(Website: T Notice for Engagement of Various Positions on Contract Basis

Under

Maharashtra State AIDS Control Society, Mumbai

**Advt. Date: 02/07/2026**

**Last date of submit application: 17/07/2026**

Civil Surgeon, Raigad-Alibag

District Civil Hospital Alibag-Raigad invites application from eligible candidates for the following post for their appointment on contract basis under Maharashtra State AIDS Control Society, Wadala, Mumbai (MSACS), Wadala, Mumbai.

Sr. no.	Name of the Posts	No. of Vacancies	Eligibility Criteria	Consolidated Monthly Remuneration
1	Staff Nurse	01	<b>B.Sc. Nursing OR GNM</b> Candidate must be registered in State nursing council.	21,000/-

The guidelines, eligibility criteria, application forms etc. are as following.

- ❖ Age: Upper age limit is 60 years as on date of Advertisement. Continuation will be applicable up to 62 years for contractual service.
- ❖ Appointment type : The above-mentioned posts are temporary & purely on contract basis. While recruiting the post, initially the appointment will be given for 3 months as probation period and further continuation will be given upon successful completion of probation periods and performance evaluation. The Project Director, MSACS, Mumbai reserves the right for further continuation of the candidate.
- ❖ Remuneration: Allowances like T.A., D.A., and H.R.A. etc. are not admissible except consolidated monthly remuneration.

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रायगड-अलिबाग.  
ई-मेल - dporraigad@mahasacs.org

❖ How to apply:

- 1) Interested candidates may apply in prescribed application form with a recent passport size photographs and a set of attested photocopies of testimonials/ certificates/ID proof etc.
- 2) The application is to be submit on A4 size paper only.
- 3) Applications can be either sent through registered/speed post or can be submitted in person in the office of the " **Civil Surgeon Raigad-Alibag , Room no. 203, DAPCU Office, 2<sup>nd</sup> Floor New Administrative Building, Civil Hospital Alibag Dist. Raigad - 402201.**" on all working days between the advertised date and closing date where the candidate(s) wish to apply.
- 4) Last date for submit the application is, applications received after this date will not be considered.
- 5) All further correspondence will be done only by email. (Exam. Hall Ticket, Call letters etc.). So, all candidates applying are required to write their personnel email ID and contact number on application correctly and neatly in the application form.
- 6) Candidate should apply separately for each post.
- 7) After scrutinizing, the applications received in due date, short-listed candidates will be called for written examination / interview.
- 8)

❖ Other Important Notes:

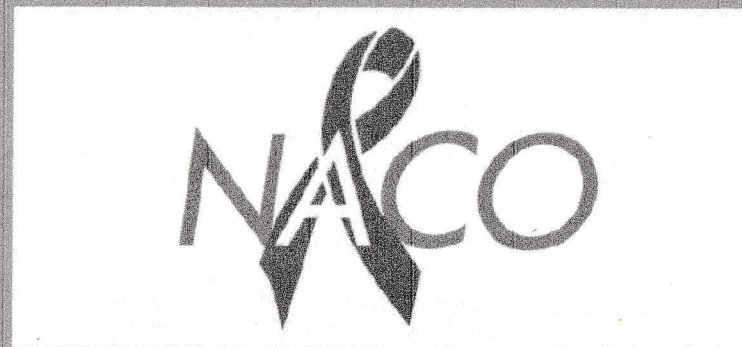
- 1) Candidates who have been discontinued based on poor performance and Candidates who are retired from Government Services and against whom disciplinary action is completed OR initiated will not be eligible any above post.
- 2) Civil Surgeon Raigad-Alibag reserves the right to cancel the recruitment, modify the number of posts, etc.
- 3) Appointment order will be issued from Civil Surgeon Raigad-Alibag as per merit list.
- 4) Canvassing in any way will lead to disqualification of the concerned candidate.



  
**Civil Surgeon, Raigad**  
**District Civil Hospital, Alibag**  
**Civil Surgeon**  
**Raigad-Alibag**

# ELIGIBILITY CRITERIA & TERMS OF REFERENCE FOR NACP-V

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Position	Essential Qualification	Desirable	Essential Experience	<p align="center"><b>Job responsibilities</b></p> <p align="center"><b>(All SACS, district and facility level staff will work in accordance to the operational and technical guidelines of NACO issued from time to time focussing on but not limited to the following activities)</b></p>
<b>Staff Nurse-ART</b>	B.Sc. Nursing. OR GNM  Candidate must be registered in State nursing council.	Community candidates from HIV infected and affected as well as key communities.	The candidate should be computer literate with working knowledge of MS office, usage of Internet and electronic mail.  Engagement with key populations and affected communities at field level,	<ul style="list-style-type: none"> <li><input type="checkbox"/> Perform all paramedical functions of the centre as per requirement and support medical officers in patient consultation</li> <li><input type="checkbox"/> Perform baseline assessment of the patient including pulse, BP, weight, height etc</li> <li><input type="checkbox"/> Assess the physical, social, and psychological needs of the patient.</li> <li><input type="checkbox"/> Support management of patients with advanced HIV disease under the guidance of SMO/ MO</li> <li><input type="checkbox"/> Provide need-based nursing care and support to the patients</li> <li><input type="checkbox"/> Role of nurses at the ART centre in HIV-TB coordination:               <ul style="list-style-type: none"> <li>a. Focal point for all HIV-TB related activities</li> <li>b. Screening all the 4S +ve cases referred by the care coordinator for TB using 4 symptoms complex screening tool</li> <li>c. Record the TB symptom of the patient using the detailed stamp in the patient Green Book.</li> <li>d. Ensure referral of presumptive TB patients to CBNAAT/other appropriate diagnosis</li> <li>e. Fill TB referral form, facilitation TB referral and updating TB results status</li> <li>f. The lab form to be stamped by the nurse with the ART centre stamp to facilitate fast tracking of the patient for TB testing</li> <li>g. Maintaining and updating HIV-TB line list and TB register</li> <li>h. Coordinate with medical officer for initiation of TB treatment in PLHIV with TB co-infection. Provide counselling to PLHIV about TB treatment and ensure treatment completion.</li> <li>i. Prepare, update and maintain TB Treatment Card, HIV-TB register</li> <li>j. Attend the monthly NTEP meeting along with the completed line list for the month to be shared with the concerned STS</li> <li>k. Maintain the TB/HIV register at the ART centre ensuring timeliness, accuracy and completeness</li> <li>l. Coordinate with data manager for preparation of TB/HIV section of MPR.</li> <li>m. Coordinate regularly with the HIV-TB coordinator / STS/STLS to ensure effective coordination between ART and NTEP for smooth functioning and uninterrupted service delivery.</li> <li>n. Share the details of all patients initiated on ATT at the ART centre / transfer of HIV-TB patients to another ART centre, with the HIV-TB coordinator daily.</li> <li>o. Ensure that all PLHIV receive TPT. Coordinate with other staff to ensure documentation of updated information in white card for PLHIV initiated on TPT with outcomes on completion of TPT.</li> </ul> </li> <li><input type="checkbox"/> Focal point for infection control practices at ART centre:               <ul style="list-style-type: none"> <li>a. Reinforce hand hygiene practices</li> <li>b. Reinforce cough hygiene in PLHIV with respiratory symptoms, including use of face covers /masks</li> <li>c. Ensure implementation of universal safety precautions and proper waste disposal at the centre</li> <li>d. Availability of PEP in emergency, labor room, ICU and other critical areas and maintenance of its records.</li> <li>e. Ensure implementation of IPC/AIC practices</li> </ul> </li> <li><input type="checkbox"/> Focal point for all issues related to pregnant positive women and HIV exposed child and early Infant Diagnosis (EID) in the absence of counsellor</li> <li><input type="checkbox"/> Coordinating and tracking the referrals made within the hospital by establishing linkages with various departments and in-patient wards</li> <li><input type="checkbox"/> Streamlining and guiding patients at the ART centre and helping in the efficient and orderly functioning of the centre</li> <li><input type="checkbox"/> Dispensing of ARV drugs in the absence of pharmacist as and when required Counselling of patients as and when required</li> <li><input type="checkbox"/> Collection of blood samples for CD4 testing and arrange/perform its transportation to the linked lab during the absence of Lab technician as and when required</li> <li><input type="checkbox"/> Provide reports to the doctor and other members of the ART centre multidisciplinary team</li> <li><input type="checkbox"/> Updation of reports as per NACO guidelines</li> <li><input type="checkbox"/> Any other duty assigned by ART Centre In-charge</li> </ul>

## Application Format

Passport Size Photo to be  
signed by the candidate

To,  
Civil Surgeon, Raigad  
Civil Hospital, Alibag-Raigad.  
402201

1. Application for the Post : \_\_\_\_\_

2. Candidates Name : \_\_\_\_\_

Surname

Name

Middle Name

3. Date of Birth : \_\_\_\_\_

Age as on \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_

4. Correspondence Address : \_\_\_\_\_  
\_\_\_\_\_

5. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_

6. E-mail ID : \_\_\_\_\_

7. Tel. No. /Mobile No. : \_\_\_\_\_

8. Working knowledge of computer (MS Office etc.) :      Yes      No

10. Educational Qualification :-

Sr. No.	Educational Qualification	Name of the University/Board	Percentage	Grade

11. Experience Details :-

Sr. No.	Name of the Office Worked before	Designation	Period	Nature of Work

12. Whether doing Private Practice: Yes/No. (If Yes. Please fill the details given below)

Sr. No.	Name of the Hospital/Dispensary	Time From To	Address of the Hospital/Dispensary	Nature of Work

(The above table should be filled by candidates who is practitioner doctor)

13. Any Other Special Qualification :-

Date :

Place :

Candidates Name & Signature