



BERHAMPUR UNIVERSITY

BHANJABIHAR: BERHAMPUR-760007 (ODISHA)

No. 5097/Admn-II (NT)/BU/2026

Date: 14.07.2026

ADVERTISEMENT

Applications in the prescribed format are invited from the eligible candidates for appointment of **Programme Coordinator, NSS Bureau**, Berhampur University on deputation/short term contract basis.

Interested candidates may visit the University Website www.buodisha.edu.in for detailed qualification and other terms and conditions, etc. The University reserves the right to either make any modification or to cancel this advertisement, without assigning any reason thereof. The filled-in application form along with all required enclosures should reach the Registrar, Berhampur University by 5.00 p.m. of **14.08.2026** by Speed/ Registered Post only.

[Signature]
Registrar

Berhampur University

Not to be published:

Memo No. 5098⁽¹⁹⁵⁾/Admn-II(NT)/BU/2026

Date: 14.07.2026

Copy to:

1. The Chairman, P.G. Council/ Heads & Coordinators of all P.G. Departments, Berhampur University (email only) for information.
2. The Principals of all Affiliated Colleges under Berhampur University for information. They are requested to circulate the same to all faculty members of the colleges.
3. The Comptroller of Finance, Berhampur University for information and necessary action.
4. The Additional Secretary to Government, Department of Higher Education, Government of Odisha, Bhubaneswar for information.
5. The Commissioner-cum-Secretary to Chancellor, Raj Bhavan, Odisha, Bhubaneswar for information.
6. The Youth Officer, N.S.S Regional Centre, Plot No. 754/1, Jayadev Vihar, BBSR for information.
7. The Officer-in-Charge (Publication), Berhampur University for information and necessary action. He is requested to arrange to publish the ordered advertisement immediately in the following Newspapers at I&PR Rate in 8pt fonts in one issue only: a) **Samaj** (All-Odisha Edition); b) **Times of India** (National daily).
8. The Webmaster, Berhampur University for information with a request to upload the application form long with guidelines and other instructions in the University website.
9. The Secretary to the Vice-Chancellor, Berhampur University for kind information of the Vice-Chancellor.

By order of the Vice-Chancellor

[Signature]
14-7-26
REGISTRAR

GUIDELINES & TERMS AND CONDITIONS OF THE POST

1. The Minimum qualification requires for the post furnished in the table below:

Sl. No.	Name of the post	Minimum qualification	Term/Tenure of the Prog. Coordinator
1.	Programme Coordinator, NSS	a) Reader/senior lecturer in the University or affiliated college. b) Principal of affiliated college of the status of Reader, with NSS back ground. c) Must have been a Programme Officer (NSS for at least three years). d) Must have undergone NSS orientation in a TOC/TORC (ETI). e) Not more than 50 years of age at the time of selection as Coordinator. (may, however, relax the age limit in exceptional cases on merit)	The tenure of appointment is on deputation/ short term contract for the period of three years extendable by one year further on satisfactory performance. No Programme Coordinator will be appointed on permanent basis.

- Last date for receipt of application is **14.08.2026**. Application received after the due date will be rejected and no correspondence will be entertained in this regard.
- The applications should be routed through proper channel.
- Reserved category applicants should attach caste certificate from the Tahasildar/ District Welfare Officer to avail reservation facilities.
- Each applicant has to pay a non-refundable fee of **Rs.1000/-** only through SB Collect (SB online), Berhampur University and the receipt of the deposit must be enclosed along with the filled in application for confirmation of payment, failing which their applications shall not be considered. The other mode of payment will not be accepted.
- Applicant should attach self-attested xerox copies of the certificates and other documents in support of the information supplied above.
- The applicant should affix one recent stamp size photograph in the specified space of the application form.
- The selected candidates will carry his own scale of pay in the event of selection and other allowances as admissible to the University Employees as per State Government terms and conditions of service.
- The salary of Programme Coordinator will be chargeable from the N.S.S. Grants.
- Canvassing in any form by or on behalf of the candidate will be considered as disqualification.
- No T.A /D.A. will be paid to the candidates for attending the interviews.
- The University reserves the right to attend/ alter/cancel any or all conditions mentioned above, if necessary, without assigning any reason thereof.

Chand
14-7-26
REGISTRAR

BERHAMPUR UNIVERSITY

Affix passport size
photograph here

APPLICATION FORM

(ALL ENTRIES IN THE FORM SHOULD BE MADE BY THE CANDIDATE WITH HIS OWN HANDWRITING IN
BLOCK CAPITAL LETTERS)

1. a) Post applied for: _____
b) Advertisement No. & Date: _____

2. Full Name of the Candidate: _____

3. Father's Name: _____

4. Date of Birth: (as recorded in HSCE): _____

5. Address for correspondence: _____

6. Permanent Address: _____

7. Qualification of the candidate starting from HSC in ascending order:

Examinations passed	Name of the Board/ University	Division/Class	Year of passing Exams	% of Marks

8. Particulars of Employment/ Appointment:

Name of the post	Name of the Institution	Date of joining	Salary	Name of the Employer

DECLARATION

I solemnly declare that the entries made in this application is true to the best of my knowledge and belief, information supplied above is found false or incorrect my candidature liable to be rejected without assigning reason thereof.

Date:

Place:

Signature of the Candidate