

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING (IIITDM) KANCHEEPURAM

(An Institute of National Importance under the Ministry of Education, Government of India)
Melakottaiyur Village, Off Vandalur–Kelambakkam Road, Nellikuppam, Chennai – 600 127, Tamil Nadu

Website: www.iiitdm.ac.in | E-mail: recruit@iiitdm.ac.in | Phone: 044-2747 6312 / 6300

Advt. No.: IIITDM/GSS/RMO/Contract/2026-27/01

Date: 04 / 06/ 2026

ENGAGEMENT OF RESIDENT MEDICAL OFFICER (RMO) PURELY ON CONTRACT BASIS

IIITDM Kancheepuram, an Institute of National Importance under the Ministry of Education, Government of India, invites applications from eligible and experienced medical practitioners for engagement as Resident Medical Officer (RMO), purely on a contract basis, at its fully residential campus. The Institute caters to the medical and healthcare needs of its students, faculty, staff and their families residing within the campus. Applications are invited from suitably qualified, retired or experienced doctors who can provide dedicated, on-campus medical care.

1. POSITION DETAILS

Name of Post	Resident Medical Officer (RMO)
Number of Posts	01 (One)
Nature of Engagement	Purely on CONTRACT BASIS
Place of Posting	IIITDM Kancheepuram Campus, Chennai – 600 127
Residence	The selected candidate is required to stay within the Institute campus -Free accommodation will be provided at the Institute

2. ESSENTIAL QUALIFICATION & EXPERIENCE

- MBBS degree from a Medical College / University recognised by the National Medical Commission (NMC) / erstwhile Medical Council of India (MCI), with a valid and current registration with the State Medical Council / Indian Medical Register.
- A minimum of **15 (fifteen) years** of post-qualification experience in clinical practice / general medicine in a recognised hospital or institutional health centre.

3. DESIRABLE

- Prior experience as a Resident Medical Officer / Medical Officer in an IIT / NIT / Central University/CSIR/ICMR/ICAR etc or comparable residential campus.
- Familiarity with management of a campus dispensary / health centre, basic diagnostics, maintenance of medical records and health-related administrative coordination.

4. AGE LIMIT

Minimum Age	Above 45 years
Maximum Age	63 years

5. DUTY HOURS & NATURE OF DUTIES

The Resident Medical Officer shall attend the Institute Health Centre during the following hours:

Days	Monday to Friday	Saturdays
Morning Session	09:00 AM to 01:00 PM	09:00 AM to 02:00 PM
Evening Session	04:00 PM to 07:00 PM	

As the post is residential, the RMO shall stay within the campus and be available to attend to medical emergencies of students, faculty, staff and their dependents at all reasonable times, including beyond the prescribed duty hours, in case of urgent emergency need.

INDICATIVE DUTIES AND RESPONSIBILITIES:

- Providing primary medical care, consultation, diagnosis and treatment to students, faculty and staff at the campus Health Centre.
- Attending to medical emergencies and arranging timely first aid, stabilisation and referral / transfer to hospitals as required.
- Overseeing the functioning of the Institute Health Centre, including availability of medicines, basic equipment and hygiene
- Supervising the nurses for their roles, ambulance services
- Maintaining proper medical records and confidentiality of patient information.
- Advising the administration on health, sanitation, preventive care and medical preparedness, and organising health awareness / camps as needed.
- Verification/authentication of medical bills/claims submitted by the Institute employees for reimbursement.

6. ACCOMMODATION

Free unfurnished accommodation will be provided within the Institute campus to enable the Resident Medical Officer to remain available for medical requirements.

Occupation of the campus residence is a condition of this engagement.

7. REMUNERATION

Consolidated Pay	₹ 1,00,000/- per month (Rupees One Lakh only) – all-inclusive
------------------	---

The remuneration is a consolidated, all-inclusive amount. No additional allowances, benefits or perquisites (other than the free campus accommodation specified above) shall be admissible. Statutory deductions, if any, will apply as per rules.

8. TENURE / TERM OF ENGAGEMENT

The engagement shall initially be for a period of one (1) year. Based on satisfactory performance and continued requirement, the contract may be extended on yearly basis for a further periods.

Continuation / extension shall be at the sole discretion of the Institute and subject to annual review of performance, conduct and medical fitness.

9. SELECTION PROCESS

- Selection will be made on the basis of an interview / interaction before a duly constituted Selection Committee.
- Only shortlisted candidates fulfilling the eligibility criteria will be called for the interview. Mere fulfilment of the minimum eligibility does not confer any right to be shortlisted or selected.
- Candidates called for interview must bring all original certificates / documents for verification along with one set of self-attested photocopies.
- No TA / DA will be paid for attending the interview.

10. HOW TO APPLY

Eligible candidates may submit their application as per format attached by e-mail to **recruit@iiitdm.ac.in**, along with self-attested copies of certificates relating to qualification, NMC / State Medical Council registration, experience, date of birth and a recent passport-size photograph, so as to reach the Institute on or before the last date.

Mode of Application	By e-mail to recruit@iiitdm.ac.in
Last Date	25.06.2026
Subject Line	"Application for the post of Resident Medical Officer (On Contract)"

11. GENERAL TERMS & CONDITIONS

1. The engagement is purely temporary and on contract basis. It does not confer any right or claim for regularisation / absorption into the regular establishment of the Institute.
2. The candidate must be medically fit to perform the duties of the post and shall, if required, produce a medical fitness certificate.
3. Canvassing in any form will lead to disqualification.
4. The Institute reserves the right to fill or not to fill the post, to increase or decrease the number of posts, to relax any of the eligibility criteria in deserving cases, and to cancel / modify this advertisement at any stage without assigning any reason.
5. The decision of the Institute in all matters relating to eligibility, selection and engagement shall be final and binding.
6. Incomplete applications, applications without supporting documents, or those received after the last date are liable to be rejected.
7. Any dispute arising out of this engagement shall be subject to the jurisdiction of courts at Chennai, Tamil Nadu.
8. Incidental Leave of 18 days per annum (@ 1.5 days per completed month of service) shall be admissible to the Resident Medical Officer. No other kind of leave shall be admissible. Accumulation of leave beyond the calendar year shall not be allowed. On termination/ completion of the contract, the Resident Medical Officer shall not be entitled to the benefit of encashment of the un-availed leave.

Registrar
IIITDM Kancheepuram