பாரத் ஹெவி எலக்ட்ரிகல்ஸ் லிமிடெட்
भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited
பிஏபி - இராணிப்பேட்டை / बीएपी - रानीपेट / BAP - Ranipet – 632406
Phone: 04172 – 284325/284626

Advertisement No. FTA / 1 / 2026

REQUIREMENT OF RAJBHASHA ANUVADAK (HINDI TRANSLATOR) ON A FIXED TENURE APPOINTMENT (FTA) BASIS

BHEL, India's Premier Engineering Organisation provides world class products and services for the core sectors of Indian economy viz., Power Generation and Transmission, Industry, Transportation, Oil and Gas, Renewable Energy, Defence etc. It has a wide network of 15 manufacturing divisions, 4 Power Sector Regional Centres, 8 Service Centres, 15 Regional Offices, 4 Overseas Offices and a large number of project sites spread across the country and abroad.

BHEL, BAP RANIPET invites application for **Rajbhasha Anuvadak** (Hindi Translator) GR III to be engaged purely on **Fixed Tenure Basis** as per details given below.

Post FTA Grade III **Rajbhasha Anuvadak (Hindi Translator)**	Nos.	Minimum Experience	Upper Age Limit (As on 01.11.2026)	All-inclusive consolidated compensation per month	Tenure
FTA Grade III	02 (Unreserved)	02 years	35 years	**Rs.45000/- 1st Year, Rs 48,000/- 2nd Year**	2 years or completion of Assignments whichever is earlier

Note:

- ***Candidates (belonging to SC/ST/OBC) applying for such of the Posts for which reservation requirement are not indicated, will be treated as "Unreserved" without any relaxed Standards.***

- The position of Hindi Translator is identified for OH: Locomotor disability (OL& BL), Leprosy cured, Dwarfism, Cerebral Palsy, Acid Attack Victim. Reservation for PwBD (Persons with Benchmark Disability) candidates will be in accordance with Government directives.

Job Specifications

Post	Educational Qualification	Experience
FTA Grade III Rajbhasha Anuvadak (Hindi Translator)	Master's degree in Hindi from a recognised University with English as a subject at graduation level OR Master's degree in English from a recognised University with Hindi as a subject at graduation level OR Master's degree in Hindi and English from a recognised University OR Bachelor's degree from a recognised University with Hindi and English as main subjects.	Minimum of **2 Years' post qualification experience** of translation work from English to Hindi and vice versa

Age Limit :35 Years (As on 01.11.2026)

AGE LIMIT RELAXATION:

- Person with Benchmark Disability (PwBD) Candidates age limit relaxation is:
  - By 10 year for Unreserved.
- Reservation and Relaxation for Ex-Servicemen will be as per extant Govt. Rules.
- 5 years for candidates who had ordinarily been domiciled in the state of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989.

Terms of Engagement / Remuneration:

The candidates selected for the above post will be paid an all-inclusive monthly consolidated remuneration as follows:

Post	All-inclusive Consolidated Remuneration per Month	Remarks
FTA Grade III **Rajbhasha Anuvadak (Hindi Translator)**	**Rs.45000/- 1st Year, Rs 48,000/- 2nd Year**	In addition, premium will be reimbursement for Mediclaim Policy up to Rs. 5 lakhs to be taken by FTA for Self, spouse & dependent children eligible. No other medical benefits shall be admissible.

Selection Process:

Eligible candidates will be invited for Personal Interview. In case the number of eligible applications exceeds the prescribed ratio of 1:10, candidates will be shortlisted for interview in the ratio of 1:10 based on the marks obtained in the prescribed qualifications.

General Instructions:

1. **The posts are purely temporary in nature and offered on fixed tenure basis for a maximum period of 2 years or completion of assignments whichever is earlier. This post is not against any permanent vacancy. This placement will not entitle the candidate for any regular / permanent employment in BHEL in future.**

2. Candidates should possess the required Job Specifications as on **01.11.2026**.

3. Candidates not having relevant 2-year post qualification experience in areas mentioned under "Work Experience & Capabilities" need not apply. (Note: 2 Year Post Qualification experience should be exclusive of Trainee/Apprenticeship period, if any)

4. Candidates should be able to furnish their relevant Degree and Post Qualification Work Experience certificates along with application form and in original at the time of Interview. If candidates fail to submit original documents at the time of interview, they will not be allowed to attend interview.

5. The candidates are required to fill the online application and the particulars of the fee, if applicable. A non-refundable fee of Rs. 236/- is to be paid online through SB Collect through the link: **https://sbcollect.sbi.bank.in/sbicollect/icollecthome.htm** However, SC/ST, Ex-Servicemen and PwBD candidates are exempted from paying the processing fee, but will still be required to send their application form to the address mentioned below, in Point No.8.

   Instructions for remittance of fee through **State Bank Collect** is shown below:

   Category : Govt/PSU/Courts
   Name: BHEL BAP RANIPET
   Payment Category : Others
   Amount / Other Payments : 236
   Remarks: FTA Processing Fees

   After remittance of Fee through SB Collect, please note down the **SB Collect Reference No** for filling the fee remittance details in the Online Application. Printout of e-Receipt for State Bank Collect Payment also need to be taken and submitted along with the downloaded application form.

6. PwBD, J&K Domiciled Candidates and Ex-Servicemen should carefully mention the categories in online application format as this will not be allowed to be changed at a later date.

7. The submission of applications will be ONLINE only through our website https://careers.bhel.in

8. Duly filled-in and signed application form downloaded from our website https://careers.bhel.in with requisite documents including payment acknowledgment printout (if required) to be enclosed and photograph pasted are to be sent to the following address by Post/Courier so as to reach on or before 14.12.2026 and from far flung areas by 21.12.2026. BHEL will not be responsible for any postal loss / postal delay in receipt of application.

   Address to which hard copy of application to be sent:
   Sr. Manager (HRM)
   Bharat Heavy Electricals Limited
   Boiler Auxiliaries Plant
   Ranipet, Tamilnadu – 632406

9. The envelop comprising the above documents should be super-scribed as **"Application for the Post of FTA Grade III Rajbhasha Anuvadak (Hindi Translator)"**.

10. Candidates are advised to possess a valid e-mail ID which is to be entered in the online application Form. They are also advised to retain this e-mail ID active for at least one year as any important intimation to the candidates shall be provided by BHEL through e-mail. They are further requested to **check their e-mails regularly** for any communication from BHEL in this regard.

11. Candidates attending interview will not be paid any TA / DA.

12. Candidates employed in Govt./Semi Govt/PSU/Autonomous Body shall be required to apply through proper channel or produce "No objection Certificate" at the time of interview. However, in the event of difficulty, they may send the application directly and produce the relieving order from their organisation in the event of selection.

13. Candidates working as FTA in any of BHEL Unit/Division/Region shall be required to submit "**No Objection Certificate**" from the respective BHEL Office, along with the application.

14. Candidates should be of sound health. On selection, their appointment will be subject to medical examination by Company's Doctor/Authorised Medical Practitioners/PTMO as per BHEL Medical Attendance Rules.

15. Incomplete applications i.e. columns of the format not filled in or those in format other than the one prescribed in our website *https://careers.bhel.in* against this advertisement will not be entertained.

16. **Candidates are required to enclose self-certified copies of all the relevant documents in support of Date of Birth, Qualification, Experience, Category Certificate, PwBD certificate (if applicable), J&K Domicile Certificate (if applicable), Ex-Servicemen Certificate (if applicable) along with their applications. However, supporting documents in original as prescribed will be required for verification at the time of interview.**

17. Candidates should ensure that they fulfil the essential eligibility criteria prescribed for the post for which they are applying. In case it is found at any stage of the selection process or even after appointment that the candidate has furnished false or incorrect information or suppressed any relevant information/material facts or does not fulfil the essential eligibility criteria, his/her candidature / service are liable for rejection/termination without notice.

18. For the purpose of calculating aggregate marks, all subjects appearing in the mark sheet of all semesters shall be considered. For a 10-point scale, equivalent marks shall be determined as per calculation shared by the University/ Institute or by multiplying the GPA by 10. In all other cases, GPA shall be converted to a 10 Point scale and then multiplied by 10. Proof of norms adopted by the University/ Institute to convert CGPA/OGPA/DGPA into percentage is to be submitted along with the Application Form.

19. All the candidates obtaining same cut-off marks in respective category shall also be called for interviews.

20. BHEL reserves the right to cancel/ restricts/enlarge/ reopen the recruitment process, if the need so arises, without issuing any further notice or assigning any reason thereof.

21. No correspondence will be entertained with the candidates not selected for interview / appointment.

22. Only Indian Nationals need to apply.

23. Canvassing in any form will be a disqualification.

DOCUMENTS TO BE SUBMITTED:

Self-certified copies of the following documents shall be submitted along with application.

1. DOB Proof – Class 10th Mark Sheet / Certificate

2. Category Certificate, Valid PWBD certificate, Discharge certificate in case of ExServicemen if applicable.

3. Final Consolidate Mark Sheet/Semester wise mark sheet /Year wise mark sheet in support of educational qualification (Wherever CGPA/OGPA/DGPA or Letter Grade in Degree/Diploma is awarded, Proof of norms adopted by the University/ Institute to convert CGPA/OGPA/DGPA into percentage is to be submitted along with the Application Form)

4. Certificate for Graduation / Post Graduation with Mark List

5. If claiming age relaxation as candidates from J&K, relevant certificate.

6. PWBD Candidates are required to produce duly stamped Medical certificate in relation to their disability from Govt. Hospital or Medical Board attached to Special Employment exchange.

7. DOCUMENTS IN SUPPORT OF WORK EXPERIENCE:
    a. Joining and Relieving Letter from Company/Organization Working/worked previously (OR)
    b. Experience/Service certificate issued by Company/Organization (Experience Certificate produced should clearly indicate date of joining and date of relieving from each organization where worked) (OR)
    c. Salary certificate together with ITR or Form-16 issued by the present/past employer(s).

8. Copy of Aadhar Card

All the above documents shall be produced in original for verification at the time of interview. If any of the documents are not produced by the candidates at the time of interview for verification, then he or she will not be allowed to appear for the interview.

IMPORTANT DATES:

Milestones	**Scheduled Date**
Commencement of Online Submission of Applications.	**16.11.2026**
Closing of On-line Submission of Applications.	**07.12.2026**
Last date for receipt of filled-in and signed application forms at BHEL, BAP, Ranipet.	**14.12.2026**
Last date for receipt of filled in and signed application forms at BHEL, BAP, Ranipet from far flung areas.*	**21.12.2026**

*__For far Flung area__: For candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti District, and Pangi SubDivision of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep or abroad

Please Note:

The recruitment process can be cancelled / suspended / terminated without assigning any reasons. The decision of the Management will be final and no appeal will be entertained on what so ever matter.

Corrigendum/Extension etc., if any, shall be published in our website https://careers.bhel.in only.

For any queries regarding this recruitment please send email to rpthrrectt@bhel.in

The notification is being issued in both Hindi and English versions. In the event of any inconsistency, discrepancy, conflict, ambiguity, or difference in interpretation between the two versions, the English version shall prevail and be treated as the authentic and authoritative text.