



Stree Nidhi Credit Cooperative Federation Ltd.



Department of Rural Development: Government of Telangana

TFD No: 002/2014

Flat No: 401&402, 4th Floor, 5-99-22/B, My Home Sarovar Plaza, Secretariat Road, Saifabad,
Hyd-500063.

Notification

No: 01/ Recruitment-HO/Admin/SN/2026-27

Date:29.04.2026

Recruitment of staff as consultants in Head Office, STREE NIDHI

IMPORTANT: LAST DATE FOR RECEIPT OF APPLICATIONS – 20.05.2026

Stree Nidhi Profile:

Stree Nidhi Credit Cooperative Federation Ltd., is an apex society at State Level registered under State Cooperative Societies Act'1964 with its registered office located in Hyderabad. Stree Nidhi is promoted jointly by the Govt. of Telangana and federations of SHGs and commenced operations from 06.10.2011.

2. Stree Nidhi is looking for suitable candidates with relevant domain expertise and experience. Candidates with work experience in Rural Banking/Commercial Banking/ Financial Institutions/NBFCs-MFIs etc., may apply to work as Consultants at Head Office on contract basis in Telangana State. In addition, work experience with SHG Federation/Community Based Organizations/NGOs will be an added advantage.

3. The Vacancy position and remuneration in respect of the above is furnished here under:

Sl. No	Name of the post	Post Code	No of Posts	Consolidated Pay per month (Rs)
1	General Manager	01	1	2,00,000
2	Deputy General Manager – Funds & Accounts	02	1	65,000
3	Deputy General Manager – IT, MIS & Proc	03	1	1,50,000
4	Deputy General Manager- Monitoring	04	1	65,000
5	Assistant General Manager IT, MIS & Proc	05	1	1,25,000
6	Assistant General Manager - Accounts & Funds	06	1	56,000
7	Assistant General Manager - HR & Admin	07	1	56,000
8	Team Leader – Research & Consultancy	08	1	2,25,000
9	Associate – Research & Consultancy	09	1	1,50,000
10	Chief Manager – Funds	10	1	50,370
11	Chief Manager – Financial Inclusion	11	1	50,370
12	Chief Manager – Insurance	12	1	50,370
13	Senior Consultant IT	13	1	2,25,000
14	Senior Manager – IT	14	1	60,000
15	Senior Manager – Funds	15	1	42,281
16	Senior Manager – Accounts	16	1	42,281
17	Manager – HR/Admin	17	2	35,822
18	Manager – Accounts	18	1	35,822
19	Manager – FI	19	1	35,822

- i. Consultants will be paid consolidated remuneration only with annual hike when eligible.
- ii. Remuneration will be commensurate with experience and knowledge, as per norms of the organization.

The details of eligibility criteria, viz. qualifications, age, experience and other requirements along with Detailed Job Chart/profile are as mentioned in **Annexure I**.

4. IMPORTANT NOTES

- i. The service conditions of selected candidates will be governed by HR policy of Stree Nidhi and contract agreement executed by the staff. There will be a regular performance review and Stree Nidhi has discretion to terminate contract if performance is not found satisfactory.
- ii. This is neither a **Government Job nor a permanent job** and candidates will be recruited only on contract basis for a period of one year. However, the Contract is renewable on yearly basis, subject to review of performance.
- iii. Those selected have to join within one month from the date of issue of offer letter.
- iv. All posts are based at Head Office subject to administrative exigencies.

5. APPLICATION FEE

The application fee (non-refundable) to be paid including GST for different positions is mentioned below.

S. No	Name of the post	Amount (Rs)
1	General Manager	885
2	Deputy General Manager - Funds & Accounts	885
3	Deputy General Manager - IT, MIS & Proc	885
4	Deputy General Manager- Monitoring	885
5	Assistant General Manager IT, MIS & Proc	885
6	Assistant General Manager - Accounts & Funds	885
7	Assistant General Manager - HR & Admin	885
8	Team Leader - Research & Consultancy	885
9	Associate - Research & Consultancy	885
10	Chief Manager - Funds	885
11	Chief Manager - Financial Inclusion	885
12	Chief Manager - Insurance	885
13	Senior Consultant IT	885
14	Senior Manager - IT	590
15	Senior Manager - Funds	590
16	Senior Manager - Accounts	590
17	Manager - HR/Admin	590
18	Manager - Accounts	590
19	Manager - FI	590

Important Notes:

- i. Bank Transaction charges for ONLINE Payment of application fees/payment gateway charges will have to be borne by the candidate.

- ii. Candidates shall pay the fees/charges in the below mentioned account through Internet Banking/NEFT/RTGS. The reference number shall be specified in the Application form along with and a copy of the transaction receipt to be enclosed to the application form to be submitted to Stree Nidhi.

Account Name: STREE NIDHI CREDIT COOP FED LTD TG STAFF

Account Number: 38503776901

Bank & Branch: State Bank of India, Adarsh Nagar – Hyderabad

Account Type: Savings Account

IFSC Code: SBIN0020263

6. SUBMISSION OF APPLICATION

- a. Eligible candidates have to download the Application Form given in **Annexure-II** from Stree Nidhi website. www.streenidhi.telangana.gov.in;
- b. Last date of receipt of application is 20.05.2026. The application form should be as per the proforma enclosed. No application shall be entertained after the stipulated date. Incomplete application forms and application not in the above format will be rejected
- c. Stree Nidhi shall not be responsible for any loss, damage, or delay during transit of application to Stree Nidhi.
- d. Application form, super scribing the Post Name and Code as “**Application for the post of General Manager/ Deputy General Managers/ Assistant General Managers/ Team Leader – Research & Consultancy/Associate – Research & Consultancy/Chief Managers/Senior IT Consultant/Senior Manager/Manager, Post Code No: _____**”) shall be sent to the following address by post or in person.

**The Managing Director
Stree Nidhi Credit Cooperative Federation Ltd,
4th Floor, 401 & 402, My Home Sarovar Plaza
5-9-22/B, Secretariat Road, Saifabad
Hyderabad 500063, Telangana**

e. **List of documents to be sent:**

- i. Duly filled Application form.
- ii. Proof of Date of Birth.
- iii. Marks Sheet and Passing certificate of all Educational, Technical/Professional qualifications.
- iv. Detailed CV.
- v. Experience Certificate(s).
- vi. Photo Identity proof and Address Proof (Aadhar/Pan).
- vii. Relieving certificate (in case candidate was employed elsewhere).

*Candidates are required to submit original certificates at the time of the interview for verification.

7. SELECTION PROCEDURE

Only candidates shortlisted at the discretion of Stree Nidhi will be called for personal interview in the ratio of not exceeding 1:5 depending on availability of suitable no. of candidates. Decision of Stree Nidhi in this regard shall be final.

8. GENERAL INSTRUCTIONS:

- a. Applicants are required to have a valid personal email ID and mobile number for contact.
- b. An applicant shall ensure that he/she fulfils the prescribed eligibility norms and particulars furnished are correct in all respects. In case, if it is detected at any stage that a candidate does not fulfil the eligibility conditions or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her appointment will automatically stands cancelled and necessary further action will be initiated. Candidates with criminal background/disciplinary proceedings/involved in Frauds etc., are not eligible to apply.
- c. Mere submission of application in response to the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow any right to be called for Interview/Selection.
- d. The candidates shall apply for any **one post only either in Consultant or FTE category** and if any candidate applies for more than one position, all the applications from such candidates will be rejected..
- e. Applications must be submitted in the prescribed format only, application in any other format will be rejected. Candidates must fill in details in the format either by typing or by filling the details with Black/Blue ball point pen, clearly and legibly.
- f. Candidates must submit detailed CV, experience certificate and relieving letter (in case candidate was employed elsewhere) along with duly filled application form.
- g. Candidates have to give two references (not relatives) for verification purposes. Stree Nidhi has discretion to verify credentials and background of candidates after selection.
- h. Those Candidates who have already attended the interview earlier on two occasions and not selected need not apply again.
- i. **Individuals whose contract with Stree Nidhi has been terminated earlier for any reason are strictly not eligible to apply for any positions.**
- j. Working knowledge in Telugu is desirable.
- k. The Managing Director, Stree Nidhi reserves the right to keep in abeyance or cancel the recruitment at any point of time without assigning any reason whatsoever.
- l. A candidate shall not be appointed unless medically fit as certified by a medical practitioner not below the rank of Assistant Civil Surgeon and is free from any bodily defects, making him/her unsuitable for the post.
- m. TA/DA will not be paid on attending interview and joining duty on their first appointment to the services of the Stree Nidhi.
- n. Legal disputes, if any, will be entertained within the jurisdiction of Hyderabad only.
- o. **Canvassing, influencing in any form will be treated as disqualification.**
- p. All Revisions/ Corrigendum (if any) with regard to this advertisement will be hosted on Stree Nidhi's website: www.streenidhi.telangana.gov.in only. Candidates are advised to regularly visit the website for this purpose.

Sd/-
MANAGING DIRECTOR

The details of eligibility criteria, viz. qualifications, age, experience, other requirements and Detailed Job Chart/profile

Post name: General Manager.

Code No.	01
Vacancies	01
Age	Age between 50 to 63 years as on date of notification.
Qualifications	Postgraduate and preference will be given to CA/MBA/PGDBM in Finance/M.Com/Agriculture/Rural Management/Commerce from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC. CAIIB will be preferred in case of retired bank employees.
Experience	<p>Minimum 20+ years of overall experience, with at least 10–15 years in senior leadership roles with experience in the following areas:</p> <ul style="list-style-type: none"> • Credit management, Project formulation and appraisal at institutional level. • Policy formulation. • Microfinance / SHG financing / Banking. • BFSI domain and financial systems. • Financing to FPOs, MSMEs, livelihood-based enterprises and handling large credit portfolios. • Monitoring and recovery Management.
Requirements	<p>Financial Management: Proficiency in financial management, including budgeting, financial analysis, risk management, and regulatory compliance, is vital for this role.</p> <p>Technical Skills: Knowledge on banking technology, digital banking, Computer skills- proficiency in MS- Office etc., Proficiency in English & Telugu.</p> <p>Leadership Skills: General Manager is responsible for overseeing the organization's operations, strategic planning, and staff management. Strong leadership, decision-making, and communication skills are essential, reaching the goals of organization in tune with its objectives.</p> <p>Networking and Relationship Building: Building relationships with stakeholders, regulators, and community-based organizations.</p> <p>Ethical Standards: Integrity, honesty, and adherence to ethical standards.</p>

Job Profile of General Manager:

Strategic & Policy Responsibilities

- Formulate and implement credit policies, guidelines, and frameworks.
- Preparation and approval of Annual Credit Plan at organizational level.
- Design and development of new credit products and financial models.
- Lead initiatives for financial inclusion and livelihood financing.

Credit Operations & Portfolio Management

- Overall supervision of credit portfolio across federations (MSs/TLFs/VOs/ SLFs).
- Monitoring credit disbursement, utilization, and recovery performance.
- Ensure quality of loan portfolio and reduction of NPAs.
- Approval of high-value and strategic loan proposals.

Institutional Coordination & Convergence

- Liaising with NABARD, Banks, NGOs, RSETIs, and Government Departments.
- Explore convergence opportunities with government schemes and programs.
- Promote partnerships for livelihood promotion and enterprise development.

Field Coordination & Enterprise Promotion

- Guide field teams in identifying potential livelihood and enterprise activities.
- Promote financing for FPOs, MSMEs, and SHG-based enterprises.
- Ensure supply-demand-based credit planning at village, mandal, and district levels.

Monitoring, Evaluation & Impact

- Ensure end-use verification of credit.
- Conduct impact assessment of loans on SHG members' livelihoods.
- Review performance metrics and provide strategic direction for improvement.

Capacity Building & Leadership

- Assess training needs and facilitate capacity building programs for staff.
- Provide leadership and guidance to DGM/AGM and departmental teams.
- Strengthen institutional systems and processes.

Systems & Process Development

- Review and update loan products, policies, and operational procedures.
- Introduce technology-driven solutions for credit monitoring and delivery.
- Develop strategies for timely and efficient loan disbursement.

Other Responsibilities

- Supervise all DGMs and ensure inter-departmental coordination.
- Review MIS reports and take strategic decisions.
- Any other assignments entrusted by MD / higher authorities from time to time.

Post name: Deputy General Manager- Funds Management & Accounts.

Code No.	02
Vacancies	01
Age	Age between 50 to 63 years as on date of notification.
Qualifications	Postgraduate and preference will be given to CA/MBA/PGDBM in Finance/Commerce from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC. CAIIB will be preferred.
Experience	Min. 20 years of service at a Bank/Financial Institution, preferably with experience in Fund Management and Accounting. Experience in IT systems/Digital banking and in preparation of credit proposals for accessing credit from banks/FI. Experience in functioning of SHGs and their federations is preferable.
Requirements	Proficiency in English & Telugu. Good interpersonal and communication skills. Must have proficiency in MS- Office.

Job Profile of Deputy General Manager- Funds Management & Accounts:

- Lead overall fund management strategy, liquidity planning, and financial sustainability.
- Supervise fund flow management, ALM (Assets-Liability Management).
- Oversee preparation and finalization of Balance Sheet, P&L, Cash Flow Statements.
- Monitor banking relationships, credit limits, and borrowings from financial institutions.
- Preparation of financial proposals for mobilizing funds from Banks / Financial Institutions and maintaining credit relationships.
- Ensure compliance with Accounting Standards, IT/GST regulations.
- Review MIS reports, financial analytics, and performance indicators.
- Supervise reconciliations (Bank, GL, inter-unit accounts).
- Lead internal & statutory audits and ensure compliance, closure.
- Oversee fixed assets and security instruments (cheques/DDs).
- Provide insights to top management on financial matters for decision-making.
- Supervise and evaluate performance of Accounts & Funds team.
- Coordination with banks, auditors, and regulatory bodies other departments.
- Formulation of financial policies, fund management strategies, and accounting systems.
- Any other responsibilities assigned by management.

Post name: Deputy General Manager- IT, MIS & Proc.

Code No.	03
Vacancies	01
Age	Age between 50 to 63 years as on date of notification.
Qualifications	<p>Post Graduate degree in Electronics/M.Tech/MCA or equivalent from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC.</p> <p>Professional certifications in cybersecurity, project management, governance will be an advantage.</p>
Experience	<p>Minimum experience of 15–20 years of experience in</p> <ul style="list-style-type: none">• IT infrastructure planning, implementation, and management.• MIS development, data analytics, and reporting.• Procurement, vendor management, contract administration, server maintenance etc.,• Cybersecurity, data protection, and compliance.• Digital transformation initiatives.• Good Exposure and skills in Data Base Management Systems like Oracle, SQL server, Data base Management, Networking systems and procedures.• Good drafting skills on SLAs, RFPs & procurement related documentation.
Requirements	<p>Knowledge of languages and tools like Dot Net, Java, VB and windows Operating systems. Certification in networking like CCNA or CCNP and in Database management tools specifically in MS-SQL will be add on. Ability to manage/resolve database related /network related issues with TSP and field as also to manage hardware & software inventory.</p> <p>Should have any reporting tool experience and maestro command in MS-Excel besides and other Computer Skills. Knowledge on AI is preferable.</p> <p>Proficiency in English & Telugu. Good interpersonal and communication skills.</p>

Job Profile of Deputy General Manager- IT, MIS & Proc:

- Oversee planning, implementation, and maintenance of IT infrastructure, applications, and systems.
- Ensure cybersecurity, data protection, and compliance with IT policies.
- Develop and maintain robust MIS systems for organizational decision-making.
- Ensure timely and accurate reporting to management and other stakeholders.
- Conduct data analysis, create dashboards, and monitor organizational performance.
- Formulate and implement procurement policies in line with organizational and statutory guidelines.
- Handle end-to-end procurement processes including tendering, vendor selection, and contract management.
- Monitor service-level agreements (SLAs) with vendors and ensure quality service delivery.
- Ensure compliance with audit requirements, statutory norms, and internal controls.
- Coordinate with internal and external auditors as required.
- Lead and mentor IT, MIS, and procurement teams, ensuring capacity building and efficient functioning.
- Drive digital transformation initiatives, adoption of new technologies, and IT system upgrades.
- Perform any other duties entrusted by Management.

Post name: Deputy General Manager- Monitoring.

Code No.	04
Vacancies	01
Age	Age between 50 to 63 years as on date of notification.
Qualifications	Any Postgraduate and preference will be given to PGDM/PGDBM in Finance/M.Com/MA (Economics)/Rural Development/MSW from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC.
Experience	Minimum 20 years' experience in Monitoring financial programs and loan portfolios, supervision of Field operations, SHG/Microfinance program management, Risk assessment and portfolio monitoring, Performance evaluation on credit, Data analysis and MIS monitoring.
Requirements	Monitor state -wise loan disbursement and recovery performance, Track portfolio quality (Credit flow, overdue loans), Supervise Regional Managers/staff, evaluate performance of field staff, ensure compliance with financial and operational policies, support management in strategic decision-making based on monitoring data. Proficiency in English & Telugu. Good interpersonal and communication skills.

Job Profile of Deputy General Manager- Monitoring:

- Monitor state-wise loan disbursement and recovery performance.
- Track portfolio quality, including credit flow and overdue loans.
- Supervise Regional Managers and evaluate performance of field staff.
- Ensure compliance with financial and operational policies.
- Conduct audits of CBOs, ensuring proper grading and risk assessment.
- Prepare business plans, projections, and performance metrics for CBOs / SHGs.
- Conduct review meetings with staff, evaluate their performance, and implement improvement plans.
- Develop and implement training plans for monitoring staff.
- Support management in strategic decision-making based on monitoring and portfolio data.
- Perform any other duties assigned by Management.

Post name: Assistant General Manager - IT, MIS & Proc.

Code No.	05
Vacancies	01
Age	Age between 40 to 55 years as on date of notification.
Qualifications	M.Tech/MCA from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC. Professional certifications in project management are preferred.
Experience	12 to 15 years of experience, good Exposure and skills in <ul style="list-style-type: none">• IT infrastructure, applications, and systems management like Oracle, SQL server.• MIS and data analytics for reporting and decision-making.• Procurement and vendor management in government or corporate settings.• Cybersecurity and IT compliance.
Requirements	Good drafting skills on SLAs, RFPs & procurement related documentation. Knowledge in languages and tools like Dot Net, Java, VB and windows Operating systems. Certification in networking like CCNA or CCNP and in Database management tools specifically in MS-SQL will be add on. Ability to manage server maintenance/resolve database related /network related issues with TSP and field as also to manage hardware & software inventory.

Job Profile of Assistant General Manager - IT, MIS & Proc:

- Strong operational and team management skills.
- Hands-on knowledge of IT systems, networks, new technologies and enterprise applications.
- Enabling MIS tools, dashboards, and performance monitoring.
- Support Deputy General Manager in IT, MIS, and procurement operations.
- Assist in planning, implementation, and maintenance of IT infrastructure and digital systems.
- Help develop and maintain MIS systems for timely reporting and decision-making.
- Support data analysis, dashboard creation, and performance monitoring.
- Understanding of procurement procedures and statutory guidelines and assist in procurement processes including tendering, vendor selection, and contract execution.
- Ensure compliance with audit requirements, statutory norms, and internal controls.
- Coordinate with internal and external auditors as required.
- Mentor and guide IT, MIS, and procurement staff within the unit.
- Provide input for digital transformation initiatives and IT upgrades.
- Good communication and coordination skills.
- Perform any other duties assigned by the Management.

Post name: Assistant General Manager- Fund Management & Accounts.

Code No.	06
Vacancies	01
Age	Age between 40 to 55 years as on date of notification.
Qualifications	Postgraduate and preference will be given to MBA (Finance), M. Com/PGDBM/PGDM in Finance, CA/ICWA/CMA from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC.
Experience	12 to 15 years of service in Bank/Financial Institutions, with minimum 5years of experience in Fund Management and preparation of the proposals for accessing credit from banks and other financial institutions. Experience in functioning of SHGs and their federations and cooperative credit societies is preferable.
Requirements	Candidate should have: <ul style="list-style-type: none">• Strong knowledge of Accounting Standards and Fund Management.• Experience in budgeting and financial planning.• Knowledge of fund flow analysis.• Ability to prepare financial statements (Balance Sheet, P&L, Cash Flow).• Knowledge of microfinance/SHG financial systems.• Proficiency in MS Office/financial software/MIS.

Job profile of Assistant General Manager - Fund Management & Accounts:

- Supports DGM in financial planning, fund management, accounting supervision, and reporting.
- Assisting in fund mobilization, financial planning, preparation of fund raising proposals from banks.
- Monitoring fund flow, liquidity, and banking transactions.
- Preparation of financial reports, MIS, and fund utilization statements.
- Supervision of accounts finalization and reconciliations.
- Ensuring compliance with accounting standards and financial regulations.
- Coordination with banks and financial institutions.
- Assisting in audit processes and compliance reporting.
- Supporting preparation of budget and financial forecasts.
- Experience in Banking/Financial Institutions/Microfinance/SHG systems.
- Strong skills in MS Excel, MIS, and financial software.
- Understanding of fund flow analysis & liquidity management.
- Good analytical, interpersonal, and communication skills.

Post name: Assistant General Manager – HR & Administration.

Code No.	07
Vacancies	01
Age	Age between 40 to 55 years as on date of notification.
Qualifications	Post Graduate degree in Human Resource Management/MBA (HR)/ Business Administration/Public Administration from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC Knowledge of Labour laws, statutory compliances like RTI, disciplinary proceedings etc., and Government administration are preferred.
Experience	12 to 15 years with minimum 5 years of relevant experience in HR Management, General Administration, Recruitment process, handling employee relations and grievance redressal, Liaison with government departments like PR & RD, Finance etc., Knowledge in Computer Application is essential.
Requirements	Should have a sound knowledge on: <ul style="list-style-type: none">• HR strategy and human resource planning.• Recruitment, training, and performance management systems.• HR policies aligned with organizational goals.• Payroll, salary administration, and staff productivity assessment.• Employee relations and grievance redressal.• Administration, procurement, and office management.• Compliance with statutory and regulatory requirements.• Strong communication and drafting skills in Telugu and English.• Coordination with SERP/MEPMA, government departments like PR & RD, Finance, EPFO, ESI and other line departments.

Job Profile of Assistant General Manager – HR & Administration:

- Manage employee relations, grievance redressal, and disciplinary matters.
- Oversee general administration, office management, and procurement processes.
- Handle RTI compliances and replies.
- Conduct MC meetings, GB meetings, and other review meetings.
- Manage payment of salaries and other bills.
- Assess staff productivity and take necessary action on HR matters.
- Maintain office records, inventory management, and administrative documentation.

Post name: Team Leader – Research & Consultancy.

Code No.	08
Vacancies	01
Age	Age between 45 to 55 years as on date of notification.
Qualifications	Post graduation from IIM/ISB/ any other prestigious institution.
Experience	Min 10 to 15 years in preparation of DPR, Study reports, expertise in Banking, Marketing, FPOs, Finance etc. Computer skills are essential.
Requirements	Knowledge on SHG/VO/MS Structures is essential. Must have computer knowledge, proficiency in MS- Office. Must be willing to tour. Must know Telugu and have good English proficiency, good interpersonal and communication skills.

Job profile of Team Leader – Research & Consultancy:

The Team Leader will head the Research & Consultancy unit, providing strategic direction, technical leadership, and oversight for all research studies, DPRs, and consultancy assignments. The role involves guiding teams, ensuring quality outputs, and supporting organizational decision-making.

Strategic Leadership & Planning

- Lead the Research & Consultancy unit and define its vision, goals, and annual work plan.
- Identify new research areas, consultancy opportunities, and strategic initiatives.
- Align research activities with organizational priorities and government programs.
- Oversee preparation of DPRs, feasibility studies, and high-quality study reports.
- Review and approve project reports, concept notes, and analytical documents.
- Ensure timely delivery, accuracy, and quality of all research outputs.
- Guide teams in designing methodologies, sampling frameworks, and analytical approaches.
- Lead, mentor, and supervise Associate/Manager-level research staff.
- Allocate tasks and monitor team performance and deliverables.
- Identify training needs and build analytical and research capacity within the team.
- Undertake extensive field visits.
- Validate findings through ground-level interactions with SHGs, VOs, MSs, and stakeholders.
- Ensure field insights are integrated into reports and project design.
- Provide inputs for policy formulation and strategic decision-making.
- Develop innovative financial products, livelihood models, and consultancy frameworks.

- Identify opportunities for scaling successful models across districts/state.
- Ensure high standards in report writing, documentation, and presentations.
- Review all outputs for clarity, accuracy, and policy relevance.
- Maintain repository of research studies, DPRs, and best practices.
- Prepare and present reports to senior management and stakeholders.
- Ensure effective communication in Telugu and English.
- Deliver high-level presentations, briefs, and policy notes.
- Ensure all studies and projects align with SHG/VO/MS institutional frameworks.
- Maintain adherence to organizational guidelines and government policies.

Post name: Associate – Research & Consultancy.

Code No.	09
Vacancies	01
Age	Age between 35 to 45 years as on date of notification.
Qualifications	Post graduation from IRMA/TISS/Any other equivalent institution
Experience	Min 8 years in conducting study, preparation of study reports, DPRs, feasibility studies, project reports/modules - with experience in Banking & Financial, Marketing etc., expertise in IT and Analytical skills.
Requirements	Knowledge on SHG/VO/MS Structures is essential. Must have computer knowledge, proficiency in MS- Office, expertise in IT and Analytical skills. Must be willing to tour. Must know Telugu and have good English proficiency, good interpersonal and communication skills.

Job profile of Associate – Research & Consultancy:

- Conduct baseline, midline, and end-line studies for various livelihood and financial inclusion programs.
- Design and carry out feasibility studies, DPRs (Detailed Project Reports), and analytical reports for new and existing initiatives.
- Prepare project reports, concept notes, and business models for SHG-based enterprises, MSMEs, and livelihood activities.
- Analyse financial, operational, and market data to support decision-making and policy formulation.
- Work on banking and financial sector-related studies, including credit flow, financial inclusion, and microfinance impact.
- Conduct market research and demand-supply analysis at village, mandal, and district levels to identify viable economic activities.
- Develop training modules, guidelines, and toolkits for SHGs, Village Organizations (VOs), and Mandal Samakhya (MSs).
- Provide technical and analytical support to departments in project formulation and evaluation.
- Coordinate with field teams, NGOs, banks, and other stakeholders for data collection and validation.
- Undertake field visits for ground-level assessment, monitoring, and stakeholder consultations.
- Prepare high-quality reports, presentations, and documentation for internal and external stakeholders.
- Support policy development, strategy formulation, and program improvement initiatives.

- Utilize IT tools, MIS systems, and data analytics for tracking project performance and outcomes.
- Ensure alignment of projects with SHG/VO/MS institutional structures and community needs.
- Assist in impact assessment and evaluation studies of various schemes and interventions.
- Maintain proper documentation, records, and knowledge repositories of all studies and reports.
- Provide inputs for innovative livelihood models and financial products.
- Deliver presentations and briefings to senior management and stakeholders.
- Ensure effective communication in Telugu and English in both field interactions and reporting.
- Perform any other assignments as entrusted from time to time.

Post name: Chief Manager- Fund Management.

Code No.	10
Vacancies	01
Age	Age between 35-45 years as on date of notification.
Qualifications	Graduate and preference will be given to MBA (Finance)/PGDBM in Finance/Commerce, CA/ICWA/CFA from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC.
Experience	8 -10 years of relevant experience in any Financial Institution, preferably in monitoring banking operations, credit limits, Fund Management, Management of assets and liabilities, accounts etc.
Requirements	The organization functions on technological platform hence candidates should have good knowledge in Computer Applications. Proficiency in English and Telugu is must. Good interpersonal and communication skills, both verbal and written.

Job profile of Chief Manager- Fund Management:

- Responsible for fund management operations, banking coordination, and financial analysis.
- Monitoring fund flow, liquidity position, and credit limits.
- Handling banking operations and institutional finance coordination.
- Preparation of fund management reports and MIS statements.
- Supporting fund mobilization activities.
- Analysis of financial data and fund utilization.
- Assisting in financial planning and budgeting.
- Coordinate with banks for transactions and limits.
- Ensure proper tracking of funds across programs.
- Knowledge of Accounting Standards & Financial Management.
- Experience in Banking/Financial Institutions/Microfinance/SHG systems.

Post name: Chief Manager – Financial Inclusion.

Code No.	11
Vacancies	01
Age	Age between 35-45 years as on date of notification.
Qualifications	Postgraduate in MBA Finance/Rural Management, Development Studies, or Banking from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC. Knowledge of financial inclusion, rural banking, and BC (Business Correspondent) models, Familiarity with banking technology platforms and MIS reporting.
Experience	Should possess minimum 8-10 years' experience in <ul style="list-style-type: none">• Working with Corporate BC networks and financial inclusion initiatives in supervisory capacity and technical guidance.• Rural banking operations and supporting banking technology platforms.• Liaising with banks, RBOs, and FI managers.• Reconciliation of pool accounts, limits, and daily settlements.• Coordination with field staff and CSPs (Customer Service Points).• Experience in Banks/BPS/NBFC/MFIs will be given preference.
Requirements	<ul style="list-style-type: none">• Knowledge in computer applications, MS Office, Hardware, Networking.• Knowledge of banking products with focus on rural and financial inclusion products. Strong organizational, planning, and problem-solving skills.• Strong interpersonal and communication skills in Telugu and English.• Ability and willingness to travel frequently for field monitoring and coordination.

Job profile of Chief Manager – Financial Inclusion:

- Work with Corporate Business Correspondent (BC) networks to implement financial inclusion services in rural areas.
- Monitor daily reconciliation of pool accounts, issuing limits, and daily settlements.
- Ensure timely commission credit to CSPs and follow up on inactive CSP points.
- Procure equipment required for CSP outlets.
- Conduct meetings with CSPs, field staff, and banking partners and ensure increase of income of CSPs.
- Coordinate with RBOs, SBI FI managers, and other bank officials, attend meetings, and submit reports.
- Provide guidance to field staff for CSP operations and rural banking implementation.
- Prepare MIS reports and ensure accurate data reporting for management decision-making.

Post Name: Chief Manager – Insurance.

Code No.	12
Vacancies	01
Age	Age between 35-45 years as on date of notification.
Qualifications	<p>Postgraduate in Insurance, Finance, Risk Management, Commerce, or Business Administration from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC. .</p> <p>Knowledge of insurance products such as life insurance, health insurance, and livestock insurance and familiarity with insurance regulations, compliance requirements, risk assessment, and underwriting processes is preferable.</p>
Experience	<p>Should possess 8-10 years of experience in the field</p> <ul style="list-style-type: none"> • Insurance operations as an underwriter, claims adjuster, risk manager, or insurance agent. • Handling claims settlement, risk management portfolio development, and fraud detection. • Financial analysis, budgeting, and reconciliation of insurance accounts. • Coordination with federations, SHGs, and insurance companies. • Planning and implementing insurance products or schemes.
Requirements	<ul style="list-style-type: none"> • Proficiency in English and Telugu. • Strong interpersonal, communication, and coordination skills. • Ability to plan, monitor, and ensure timely settlement of claims. • Knowledge of financial analysis and risk assessment. • Ability to handle fraudulent claims and ensure compliance with guidelines.

Job profile of Chief Manager – Chief Manager – Insurance:

- Lead and oversee settlement of life and livestock claims in a timely and accurate manner.
- Monitor submission of claim documents and ensure speedy settlement.
- Take a lead role in planning for claims and risk management portfolio development.
- Identify support gaps and report to DGM on number and status of claims settled.
- Ensure support services are provided to SHG members for timely claim settlement.
- Detect and handle fraudulent claims effectively.
- Conduct risk analysis and submit reports to senior management, including Managing Director.
- Liaison with insurance companies for smooth processing and reconciliation of risk management accounts.
- Evolve new insurance products or schemes as required by organizational goals.
- Perform any other duties assigned by the Management.

Post Name: Senior Consultant IT.

Code No.	13
Vacancies	01
Age	Age between 45-55 years as on date of notification.
Qualifications	MTech with certifications in networking or database management from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC.
Experience	10-15 years' experience in the relevant field. Good Exposure and skills in Data Base Management Systems like Oracle, SQL server, Data base Management, Networking systems and procedures. Good drafting skills on SLAs, RFPs & procurement related documentation.
Requirements	Knowledge in languages and tools like Dot Net, Java, VB and windows Operating systems. Certification in networking like CCNA or CCNP and in Database management tools specifically in MS-SQL will be added advantage. Ability to manage server maintenance/resolve database related /network related issues with TSP and field as also to manage hardware & software inventory.

Job profile of Senior Consultant (IT):

The Senior Consultant – IT will act as the technical head and strategic lead for IT systems, responsible for design, management, and optimization of technology infrastructure, including databases, networks, and enterprise applications. The role involves vendor management, system security, and digital transformation initiatives.

Key Responsibilities

- Lead and define the IT strategy, architecture, and roadmap.
- Oversee and manage Database Management Systems (Oracle, SQL Server, etc.).
- Ensure data integrity, security, backup, and recovery mechanisms.
- Monitor and optimize database performance and availability.
- Manage network infrastructure, connectivity, and security systems.
- Troubleshoot and resolve network-related issues with TSPs and field teams.
- Manage relationships with Technology Service Providers (TSPs).
- Resolve hardware, software, database, and network issues.
- Develop and manage MIS reports and dashboards.
- Ensure data security, access controls, and system integrity.
- Implement cybersecurity measures and best practices.

- Maintain compliance with organizational and regulatory standards.
- Manage IT assets including hardware and software inventory.
- Track procurement, deployment, and lifecycle of IT resources.
- Lead and guide IT team members and technical staff.
- Prepare technical documentation, SOPs, and system manuals.

Post Name: Senior Manager – IT.

Code No.	14
Vacancies	01
Age	Age between 35-40 years as on date of notification.
Qualifications	MCA/M.Tech (CSE)/ (IT)/Electronics from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC.
Experience	Should possess minimum 3 to 5 years of experience in the field of IT infrastructure management, networks, and application support, development of software applications in MIS/Dashboard, Data Analysis, Networking, IT systems compliance and internal controls, Vendor and service provider coordination and procurement of Hardware.
Requirements	Good Exposure and skills in Data Base Management Systems like Oracle, SQL server, Networking systems and procedures. Knowledge in languages and tools like Dot Net, Java, VB and Windows Operating systems. Ability to manage Hardware software installation and maintenance of hardware, network, internet is required. Certification in data base management, networking or any other higher qualification is added advantage.

Job profile of Senior Manager – IT:

- Support unit-level IT operations, including servers, networks, and applications.
- Assist in development and maintenance of MIS dashboards and reports.
- Coordinate with vendors and service providers to ensure SLA compliance.
- Ensure cybersecurity, data protection, and adherence to IT policies.
- Assist in procurement processes, tenders, and contracts as required.
- Provide guidance and support to IT staff and troubleshoot technical issues.
- Ensure timely and accurate reporting of IT performance to management.
- Ability to manage teams and ensure smooth IT operations.
- Perform any other duties assigned by the Management.

Post Name: Senior Manager – Funds.

Code No.	15
Vacancies	01
Age	Age between 35-40 years as on date of notification.
Qualifications	Postgraduate degree with preference to MBA/PGDBM in Finance /Commerce from a recognized university in India established or incorporated by or under a Central Act, Provincial Act, or State Act, or an institution recognized by the UGC. CAIIB certification will be preferred.
Experience	Minimum 3 – 5 years of experience in a Bank/Financial Institution with exposure to fund management operations, preparation of proposals for accessing credit from banks/financial institutions, coordination with banks for credit lines and fund arrangements.
Requirements	Knowledge of fund flow management and financial planning. Ability to assist in mobilizing funds and maintaining credit relationships. Strong analytical skills in financial data and fund utilization. Ability to prepare financial proposals and reports, Proficiency in MS Office (especially MS Excel). Good interpersonal and communication skills

Job profile of Senior Manager – Funds:

- Day-to-day fund operations, banking transactions, and reporting.
- Monitoring bank transactions and fund movements.
- Maintaining fund flow statements and liquidity tracking.
- Assisting in preparation of financial proposals and reports.
- Supporting credit limit monitoring and banking coordination.
- Generating MIS reports related to funds.
- Assisting in fund utilization tracking and analysis.
- Knowledge of Accounting Standards & Financial Management.
- Experience in Banking/Financial Institutions/Microfinance.
- Strong skills in MS Excel, MIS, and financial software.
- Understanding of fund flow analysis & liquidity management.
- Good analytical, interpersonal, and communication skills.

Post Name: Senior Manager- Accounts.

Code No.	16
Vacancies	01
Age	Age between 35-40 years as on date of notification.
Qualifications	Postgraduate degree with preference to MBA(Finance)/PGDBM in Finance from a recognized university in India established or incorporated by or under a Central Act, Provincial Act, or State Act, or an institution recognized by the UGC. CA/CMA (Inter) will be preferred.
Experience	Minimum 3-5 years of experience with knowledge of banking, accounting and financial reporting, Preparation of financial statements and balance sheets, Experience in budgeting and financial control, Exposure to audit processes and compliance.
Requirements	Strong knowledge of accounting & budgeting principles and financial reporting, ability to prepare financial statements, reports, coordinate with auditors and financial institutions. Good communication and interpersonal skills and Proficiency in MS Office (especially Excel).

Job profile of Senior Manager- Accounts:

- Responsible for accounts management, financial reporting, and compliance.
- Preparation of financial statements (Balance Sheet, P&L, Cash Flow).
- Maintenance of Books of Accounts.
- Monitoring bank reconciliations and account-wise reconciliations.
- Handling GST/IT returns and statutory compliance.
- Supporting audit processes (internal & statutory).
- Knowledge of Accounting Standards & Financial Management.
- Experience in Banking/Financial Institutions/Microfinance.
- Strong skills in MS Excel, MIS, and financial software.
- Understanding of fund flow analysis & liquidity management.
- Scrutinizing vouchers and financial records.
- Generating accounts-related MIS reports.
- Ensuring adherence to accounting standards.

Post Name: Manager – HR/Admin.

Code No.	17
Vacancies	02
Age	Age between 25-35 years as on date of notification.
Qualifications	<p>Postgraduate in any discipline from a recognized university in India established or incorporated by or under Central Act, Provincial Act, State Act or an institution recognized by UGC</p> <p>Preference will be given to:</p> <ul style="list-style-type: none">• Postgraduate in Business Administration / Public Administration / Management/ MBA – HRM• Knowledge of office administration, procurement, and government procedures
Experience	<p>Should possess minimum 2 to 3 years of experience in Office administration and facility management, Coordination with government departments, Procurement and vendor management, handling administrative records and documentation, Experience in organizations working with rural development programs will be preferable.</p> <p>Experience in recruitment and onboarding processes, Employee records and HR documentation, Implementation of HR policies and procedures, Training coordination and performance management support will be preferable</p>
Requirements	<p>Candidate should have knowledge of</p> <ul style="list-style-type: none">• General administration and office management.• Procurement processes and inventory management.• Coordination with government departments such as PR & RD, Finance and other line departments.• Administrative support for organizational programs.• Basic knowledge of RTI Act procedures.• Ability to maintain office records and administrative documentation.• Knowledge in HR management practices and recruitment procedures.• Assisting in training and performance management systems, maintaining employee records and HR MIS.• Supporting grievance handling and employee welfare activities.• Basic knowledge of labour laws and HR compliance, Familiarity with statutory compliance related to EPFO & ESI• Proficiency in computer applications and MS Office.• Good communication skills in Telugu and English.

Job profile of Manager – HR/Admin:

- Manage day-to-day office administration and ensure smooth functioning of the unit.
- Oversee procurement processes, tendering, and inventory management.
- Coordinate with government departments such as PR & RD, Finance, and other line departments.
- Maintain office records, documentation, and filing systems.
- Provide administrative support for organizational programs and meetings.
- Assist in the preparation and execution of administrative reports and RTI replies.
- Assist in recruitment, onboarding, and training of staff.
- Support performance management systems and staff productivity assessments.
- Handle employee relations, grievance redressal, and disciplinary matters.
- Maintain HR records, documentation, and compliance with statutory requirements.
- Support payroll processing and salary administration.
- Coordinate with PR & RD, Finance, EPFO, ESI for HR-related matters.
- Provide HR support during meetings, programs, and organizational initiatives.
- Perform any other administrative duties assigned by senior management.

Post Name: Manager- Accounts.

Code No.	18
Vacancies	01
Age	Age between 25-35 years as on date of notification.
Qualifications	Postgraduate in Commerce/Finance/Business Administration/Economics from a recognized university in India established or incorporated by or under Central Act, Provincial Act, State Act or an institution recognized by UGC. Preference will be given to MBA (Finance)/PGDBM in Finance/M.Com.
Experience	Should possess minimum 1 to 3 years of experience in Exposure to financial operations and accounts, Basic experience in banking operations or credit monitoring, preparing financial statements or MIS reports, Exposure to asset and liability tracking, Support in fund management or financial reporting will be preferable.
Requirements	The candidate should have knowledge of: <ul style="list-style-type: none">• Financial operations, accounting practices, Monitoring banking transactions and credit limits.• Preparation of financial reports and MIS statements.• Coordination with banks and financial institutions.• Basic understanding of fund management and liquidity monitoring.• Proficiency in computer applications and MS Office.• Good analytical, numerical skills interpersonal and communication skills.• Proficiency in English and Telugu.

Job profile of Manager- Accounts:

- Maintenance of day-to-day accounts and vouchers.
- Assisting in bank reconciliation and ledger verification.
- Processing office expenditure and approvals.
- Handling security documents (Cheque Books, DDs, etc.).
- Maintaining records of fixed assets.
- Supporting audit documentation and compliance.
- Assisting in preparation of financial statements and reports.
- Data entry and MIS support using MS Excel / accounting software.
- Knowledge of Accounting Standards & Financial Management.
- Strong skills in MS Excel, MIS, and financial software.
- Good analytical, interpersonal, and communication skills.

Post Name: Manager – Financial Inclusion.

Code No.	19
Vacancies	01
Age	Age between 25-35 years as on date of notification.
Qualifications	Postgraduate in Finance/Banking/Management/Economics/ Computer Science/MCA from a recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC. Knowledge of financial inclusion, rural banking, and BC (Business Correspondent) models, Familiarity with banking technology platforms and MIS reporting.
Experience	Should possess minimum 1 to 3 years of experience in financial inclusion/banking correspondent operations/rural banking programs. Relevant experience should include: <ul style="list-style-type: none"> • Working with Corporate Business Correspondent (BC) networks. • Implementation of financial inclusion services in rural areas. • Supporting banking technology platforms. • Field-level coordination with BC agents or banking service providers.
Requirements	The candidate should have knowledge of: <ul style="list-style-type: none"> • Computer applications, hardware and networking. • Proficiency in MS Excel and MIS reporting. • Understanding of banking products with focus on rural and financial inclusion products. • Good interpersonal and communication skills. • Proficiency in English and Telugu. • Willingness to travel frequently for field monitoring and coordination.

Job Profile of Manager - Financial Inclusion:

- Support Chief Manager/AGM in implementation of financial inclusion services through BC networks.
- Coordinate field-level activities with CSPs, BC agents, and banking service providers.
- Monitor daily reconciliation of pool accounts, limits, and settlements.
- Ensure CSP operations are smooth and commissions are credited on time.
- Procure and maintain equipment for CSP outlets.
- Conduct meetings with CSPs, field staff, and banking partners.
- Liaise with RBOs, SBI FI managers, and banks for operations and reporting.
- Maintain MIS reports and assist in analysis for management decision-making.
- Follow up on inactive CSP points and field issues.
- Perform any other duties assigned by the Management.

Stree Nidhi Credit Co-Operative Federation Ltd, Telangana

Application form (Consultants)

Post Applied For:

Post Code No:

1. Name: _____ (as per SSC Certificate)

2. Surname: _____

3. Father/Husband Name: _____

4. Gender: _____ (Male/Female/TG)

5. Date of Birth - as per SSC Certificate (DD/MM/YYYY): _____

6. Place of Birth: _____

7. Age as on date of notification: _____ Years _____ Months _____ Days

8. Marital Status: _____ (Married/Unmarried)

9. Native District: _____ State: _____

10. Social Category: _____ (BC-A/B/C/D; SC/ST/Minority/OC)

11. Aadhaar Number: _____

12. Pan Card: _____

13. Permanent Residential Address:

• House/Door No: _____ Village/Street Name: _____

• Post/Area: _____ Mandal/Town: _____

• District: _____ PIN Code No: _____

14. Address for Correspondence:

• House/Door No: _____ Village/Street Name: _____

• Post/Area: _____ Mandal/Town: _____

• District: _____ PIN Code No: _____

15. e-mail ID: _____

16. Contact Mobile Number: _____

17. Alternative Contact Mobile Number: _____

Affix Recent
Passport Size
Colour
Photograph

18. Education Qualification (in descending order up to SSC):

Qualification	Year of passing	Name of College/ Institution	Board/ university/ Institution	Subjects/ Specialisation	% of Marks	Class obtained

19. Proficiency Qualifications (if any)

Qualification	Year of passing	Name of College/ Institution	Board/ university/ Institution	Subjects/ Specialisation	% of Marks	Class obtained

20. Work Experience in Years _____ (latest first) if needed a separate sheet may be enclosed.

S. No	Name of the Organisation	Designation	Tenure			Job profile	Gross Salary Drawn (per month in Rs.)
			From (date)	To (date)	No. of Yrs.		

* Certificates may be enclosed in support of the above along with detailed CV.

21. Major Achievements (including appreciation and awards if any).

22. If Candidate retired/VRS from the bank/Other institution.

Scale in which retired (III or IV): _____

Bank/Institution Name: _____

Month and Year of Retirement/VRS: _____

Total Service completed: _____ (Years)

23. Languages Known (Yes/No):

Language	Read	Write	Speak
Telugu			
English			
Hindi			

24. Any other information candidate may furnish about experience (not more than 300 words)

25. References of Two persons not related to the family of the candidate:

S. No	Name	Designation and Organization	Address with contact number and Email ID
1			
2			

26. Details of the application fee

Date of Payment	Amount Paid	Name of the Bank & Branch	Payment Mode (Bank transfer/ UPI)	Reference ID / UPI Transaction ID/ UTR No.

27. Declaration:

I hereby declare that all the statements made in this application form and enclosures are true and correct to the best of my knowledge and belief. I further undertake that if any information is found to be false, I am liable for disqualification for the post applied for/termination of employment.

Date:**Place:****Signature****Documents to be attached:**

- i. Proof of Date of Birth.
- ii. Marks Sheet and Passing certificate of all Educational, Technical/ Professional qualifications.
- iii. Detailed CV.
- iv. Experience Certificate(s).
- v. Photo Identity proof and Address Proof (Aadhar & Pan).
- vi. Relieving certificate (in case candidate was employed elsewhere)

FORAMT FOR EXPERIENCE CERTIFICATE

(On letter head of the employer)

This is to certify that Sri/Smt/Kumari..... joined the service of this organization as(Designation/Post held) on.....(date of joining). The details of his/her employment with us are as under:

Period from	Period to	Designation	Nature of duties performed (Clearly define the duties relating to the post applied for as mentioned in the recruitment notification)

Name:

Designation and Department:

Contact Number:

E mail ID:

Date:

Place:

Note: The certificate on the above format should be issued by the Competent Authority on the letterhead of the organization and a copy of appointment letter from the said organization.